

CITY OF GRANITE FALLS  
OFFICIAL CITY COUNCIL PROCEEDINGS  
REORGANIZATIONAL MEETING  
DECEMBER 6, 2010

A reorganizational meeting of the Granite Falls City Council was called to order by Mayor David Smiglewski at 7:30 p.m., Monday, December 6, 2010, in the Council Chambers of City Hall. Council members present: DuWayne Galow, Bill Miller, Steve Nordaune, Steve Schaub, Joe Fagnano and Scott Peterson. Staff present: City Manager Bill Lavin, Finance Director Jennifer Ortloff and City Clerk Joan Taylor. Scott Tedrick Advocate News Editor was also in attendance.

**OATHS OF OFFICE:** The city clerk administered the oaths of office to re-elected Council Members DuWayne Galow, Steve Nordaune and Steve Schaub.

**MINUTES:** M/S MILLER/NORDAUNE TO APPROVE THE MINUTES OF THE November 15<sup>th</sup> REGULAR MEETING. Motion carried unanimously.

**BILLS:** M/S NORDAUNE/GALOW TO APPROVE BILLS PRESENTED FOR PAYMENT. Motion carried unanimously.

**VICE-PRESIDENT:** Mayor Smiglewski opened the nominations for Vice-President. M/S NORDAUNE/GALOW NOMINATING BILL MILLER AS VICE-PRESIDENT. Motion carried by the following vote: Aye: Galow, Nordaune, Smiglewski, Schaub, Fagnano and Peterson; Abstain: Miller.

**RULES OF ORDER:** M/S MILLER/SCHAUB TO CONTINUE THE GENERAL PROVISIONS AS SUBMITTED ALONG WITH THE STANDARD CODE OF PARLIAMENTARY PROCEDURE 4<sup>TH</sup> EDITION BY ALICE STURGIS AS PARLIAMENTARY PROCEDURE. Motion carried unanimously.

**MEETING TIMES:** M/S GALOW/PETERSON TO CONTINUE WITH PRESENT COUNCIL MEETING TIME OF 7:30 P.M. THE FIRST AND THIRD MONDAYS OF EACH MONTH AND IN THE EVENT THE MONDAY IS A HOLIDAY, THE COUNCIL MEETING WILL BE HELD ON TUESDAY. Motion carried unanimously.

**APPOINTMENTS:** M/S SCHAUB/MILLER THAT THE APPOINTMETNS FROM THE CITY COUNCIL TO BOARDS AND COMMISSIONS SHOULD BE AS FOLLOWS:

FINANCE COMMITTEE:	DuWAYNE GALOW & BILL MILLER
PLANNING COMMISSION:	STEVE SCHAUB
EDA:	DUWAYNE GALOW & STEVE SCHAUB
UTILITIES COMMISSION:	DAVID SMIGLEWSKI
LIBRARY BOARD:	SCOTT PETERSON
COMMUNITY ED:	DAVID SMIGLEWSKI

HOSPITAL BOARD: JOSEPH FAGNANO  
PARK BOARD: JOSEPH FAGNANO  
WAGE & SALARY: DuWAYNE GALOW & STEVE NORDAUNE  
KILOWATT COMM. CENTER: SCOTT PETERSON & JOSEPH FAGNANO

Motion carried unanimously.

LICENSE RENEWALS: M/S MILLER/SCHAUB APPROVING RENEWAL OF CITY LICENSES AND PERMITS FOR CALENDAR YEAR 2011. Motion carried unanimously.

WINE LICENSE: As an application has been submitted which would allow the selling of wine on Sundays, council discussed establishing a fee for the wine license. Following discussion Miller introduced a resolution setting the fee for a wine license at \$100.

RESOLUTION NO. 10-143

RESOLUTION SETTING WINE LICENSE FEE

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA setting the fee for a wine license at \$100 per year.

Adopted by the City Council this 6<sup>th</sup> day of December, 2010.

David Smiglewski  
Mayor

ATTEST:  
Joan M. Taylor  
City Clerk

With second by Nordaune, the resolution was adopted unanimously.

Following the establishment of a fee for a wine license, M/S MILLER/SCHAUB APPROVING A WINE LICENSE FOR TILLIE'S RESTARUANT. Motion carried unanimously.

Council also reviewed a letter received from Darwin Hoyles, Tillie's Restaurant requesting council consider amending the city's ordinance which would then allow for the serving of strong beer on Sundays at restaurants

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which have a 3.2 on-sale beer license and which can establish that 60% of  
its revenue comes from the sale of food. Following discussion it was the  
consensus of council to have the city attorney draft an amended ordinance.

ACTUARIAL SERVICES: To comply with Governmental Accounting Standards  
Board #45 Nordaune introduced the following resolution and moved its  
adoption authorizing execution of the Agreement for Consulting Services  
between the city and Hildi, Inc. to complete actuarial services for years 2011,  
2012 and 2013 in the total amount of \$1,500.

RESOLUTION NO. 10-144

RESOLUTION AUTHORIZING EXECUTION OF  
AGREEMENT FOR CONSULTING SERVICES  
HILDI INC.

WHEREAS, in order to comply with Governmental  
Accounting Standards Board #45 Hildi, Inc. has submitted a  
proposal to complete actuarial services for the city in the total  
amount of \$1,500 which will cover the years 2011, 2012 & 2013.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY  
COUNCIL OF GRANITE FALLS, MINNESOTA, authorizing  
execution of the Agreement for Consulting Services with Hildi, Inc.  
in an amount not to exceed \$1,500 to complete an actuarial study  
as stated above.

Adopted by the City Council this 6<sup>th</sup> day of December,  
2010.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Miller, the resolution was adopted unanimously.

REPORTS: The following reports were acknowledged at this time: Kilowatt  
Community Center Board and Library Board.

PARK BOARD: The Park Board report was acknowledged at this time. Following  
discussion and upon the recommendation of the Park Board, M/S  
SCHAUB/MILLER ESTABLISHING AN "ADOPT A PARK" PROGRAM;  
ACCEPTING THE LIONS CLUB'S OFFER TO PURCHASE GRILLS AND  
BENCHES FOR THE GREEN SPACE ALONG MINNESOTA AVENUE AND

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MOVING THE PLAYGROUND EQUIPMENT FROM EAST SIDE PARK TO  
THE SOUTH SIDE OF THE SHELTER ALONG MINNESOTA AVENUE.  
Motion carried unanimously.

REPORTS: The Utilities Commission and Public Works reports were  
acknowledged at this time.

TRANSIT: In order to comply with Federal Transit Administration's requirement  
relative to Title VI of the Civil Rights Act of 1964, a Language Assistance  
Implementation Plan relative to the transit system must be adopted.  
Following discussion Schaub introduced a resolution and moved its adoption  
adopting a Language Assistance Plan as it relates to Granite Falls Heartland  
Express.

RESOLUTION NO. 10-145

RESOLUTION ADOPTING LANGUAGE ASSISTANCE  
IMPLEMENTATION PLAN – HEARTLAND EXPRESS

WHEREAS, to meet Federal Transit Administration's  
requirement to comply with Title VI of the Civil Rights Act of 1964,  
the Language Assistance Implementation Plan relative to the  
transit system must be adopted.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY  
COUNCIL OF GRANITE FALLS, MINNESOTA adopting the  
Language Assistance Implementation Plan as proposed.

Adopted by the City Council this 6<sup>th</sup> day of December,  
2010.

David Smiglewski  
Mayor

ATTEST:  
Joan M. Taylor  
City Clerk

With second by Peterson, the resolution was adopted unanimously.

WASTEWATER TREATMENT PLANT: The following quotes have been received  
for the replacement of the ventilation fan at the Wastewater Treatment Plant.

<u>Contractor</u>	<u>Quote</u>
Peterson Electric	\$2,504
Troy's Electric	\$2,195

Upon recommendation Galow introduced the following resolution and moved its adoption accepting the quote from Tory's Electric in the amount of \$2,195 for the purchase and installation of an exhaust fan at the Wastewater Treatment Plant.

RESOLUTION NO. 10-146

RESOLUTION ACCEPTING QUOTE FOR  
REPLACEMENT OF FAN  
WASTEWATER TREATMENT PLANT

WHEREAS, pursuant to Resolution No. 10-131, council called for quotes for the replacement of a roof exhaust fan at the Wastewater Treatment Plant; and

WHEREAS, the following quotes were received.

<u>Contractor</u>	<u>Quote</u>
Peterson Electric	\$2,504
Troy's Electric	\$2,195

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, accepting the quote received from Troy's Electric in the amount of \$2,195 to replace the exhaust fan at the Wastewater Treatment Plant.

Adopted by the City Council this 6<sup>th</sup> day of December, 2010.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Nordaune, the resolution was adopted unanimously.

SPECIAL ASSESSMENT DEFERRAL: An application for deferment of special assessments was submitted by the owner of property located at 190 6<sup>th</sup> Avenue. After review of the application and upon a finding by Financial Director Ortloff that the application meets all of the conditions as set forth in the city's policy, Miller introduced the following resolution and moved its adoption abating the 2010 special assessments and approving the

RESOLUTION NO. 10-147

RESOLUTION APPROVING ABATEMENT OF 2010 SPECIAL  
ASSESSMENTS AND APPLICATION FOR DEFERRAL OF  
SPECIAL ASSESSMENTS

WHEREAS, pursuant to Resolution No. 05-194 council amended the city Deferment Policy and Procedures for deferral of special assessments; and

WHEREAS, pursuant to Resolution No. 10-136 council adopted the final assessment role for the 2010 Street Improvement Program which included assessments on property located at 190 6<sup>th</sup> Avenue; and

WHEREAS, the owner of property located at 190 6<sup>th</sup> Avenue has filed an application for deferral of special assessments with the city; and

WHEREAS, Financial Director Ortloff has reviewed this application and has determined that the application meets all of the conditions for approval of the deferment; and

WHEREAS, it is also recommended that the 2010 special assessments on property located at 190 6<sup>th</sup> Avenue be abated and the special assessments be deferred.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, approving the abatement of 2010 special assessments and approving the special assessment deferment application submitted by Carl Rolla, 190 6<sup>th</sup> Avenue.

Adopted by the City Council this 6<sup>th</sup> day of December, 2010.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

FIRE DEPARTMENT: Upon recommendation the per-call rate schedule for the Granite Falls Volunteer Fire Department should be amended as follows:

	<u>Current Rate</u>	<u>Proposed Charges</u>
Per Man Rate	\$12.00	\$15.00
183 Pierce Truck	\$65.00	\$65.00
184 Dash Truck	\$65.00	\$65.00
185 Arial Truck	\$150.00	\$150.00
186 Tanker Truck	\$125.00	\$150.00
188 Ford Pickup Grass Rig	\$40.00	\$40.00
189 Chevy Pickup Grass Rig	\$40.00	\$40.00
287 Rescue Truck	\$65.00	\$65.00
289 Suburban	\$30.00	\$30.00
Gamma Goat	\$50.00	\$50.00
Foam	\$95.00/gallon	\$26.00/gallon
Floor Dry		\$7.00/bag

Following discussion Galow introduced a resolution amending the Fire Department's per-call rate schedule as stated above.

RESOLUTION NO. 10-148

RESOLUTION ADOPTING RATE SCHEDULE  
GRANITE FALLS VOLUNTEER FIRE DEPARTMENT

WHEREAS pursuant to Ordinance No. 129, Second Series the rates per fire call or per incident for the Granite Falls Volunteer Fire Department were set; and

WHEREAS, pursuant to said ordinance the rate schedule is subject to modification from time to time by Resolution duly authorized and passed by the City Council pursuant to Charter and City Code; and

WHEREAS, it has been recommended that the rate schedule be modified as follows:

	<u>Current Rate</u>	<u>Proposed Charges</u>
Per Man Rate	\$12.00	\$15.00
183 Pierce Truck	\$65.00	\$65.00
184 Dash Truck	\$65.00	\$65.00
185 Arial Truck	\$150.00	\$150.00
186 Tanker Truck	\$125.00	\$150.00
188 Ford Pickup Grass Rig	\$40.00	\$40.00
189 Chevy Pickup Grass Rig	\$40.00	\$40.00

287 Rescue Truck	\$65.00	\$65.00
289 Suburban	\$30.00	\$30.00
Gamma Goat	\$50.00	\$50.00
Foam	\$95.00/gallon	\$26.00/gallon
Floor Dry		\$7.00/bag

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA adopting the proposed rate schedule as follows:

Per Man Rate	\$15.00
183 Pierce Truck	\$65.00
184 Dash Truck	\$65.00
185 Arial Truck	\$150.00
186 Tanker Truck	\$150.00
188 Ford Pickup Grass Rig	\$40.00
189 Chevy Pickup Grass Rig	\$40.00
287 Rescue Truck	\$65.00
289 Suburban	\$30.00
Gamma Goat	\$50.00
Foam	\$26.00/gallon
Floor Dry	\$7.00/bag

Adopted by the City Council this 6<sup>th</sup> day of December, 2010.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Nordaune, the resolution was adopted unanimously.

**CORRESPONDENCE:** Council reviewed correspondence received concerning a meeting of the Granite Falls Area Focus Group in Services and Environment which will be meeting on Wednesday, December 8<sup>th</sup>. The Mayor and Council Member Fagnano will be attending. Council was also advised that only one bid was received concerning the foreclosure sale of Riverview Apartments. Council also reviewed the Charitable Gambling Annual Report of Donations received from the Lions Club.

**FLOOD MITIGATION:** Council also received updates relative to the North Levee Raise and Dike Road repairs.

**UTILITY IMPROVEMENTS:** A report from City Engineer Berryman concerning the televising of the various parts of the city's sanitary sewer system will be presented at the December 20<sup>th</sup> meeting.



BOARDS AND COMMISSIONS: Citizen appointments to city boards and commissions will be made at the December 20<sup>th</sup> meeting. A notice of

openings on the city's boards and commissions will be published in the paper.

PERSONNEL: Staff is still awaiting notification from AFSCME and LELS concerning labor negotiations.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

BILLS PAID:

ASSURANT EMPLOYEE BENEFITS	LONG TERM DISABILITY	211.21
CITIZEN'S STATE BANK	NSF N.KOEMPLIEN	730.83
DANA F. COLE & CO LLP	FLEX	295.74
EFTPS	FED WHOLDING	30,348.88
GIBSON/JORDANN	CREDIT ON ACCOUNT	100.00
KOTEK/NICOLLE	KCC YOGA	80.00
LYON COUNTY	WETLAND AGREEMNTS/FLOOD	42,937.63
MEDIACOM	FIRE DEPT INTERNET	47.95
MERCURY PAYMENT SYSTEMS	RBS CREDIT CARD FEE	909.62
MN BOARD OF WATER & SOIL	WETLAND/FLOOD MIT	2,325.79
MN DEPT OF COMMERCE	UNCLAIMED CHECKS	139.37
MN DEPT OF REVENUE	SALES/USE TAX	23,603.95
NATIONAL PROCESSING CO	KCC CREDIT CARD FEE	46.73
PERA	PERA	19,881.49
POSTMASTER	SALVATION ARMY MAILINGS	1,221.50
PRENTICE PLACE COMMONS ASSN	MONTHLY ASSN DUES	134.42
SIOUX VALLEY WIRELESS	EMAIL HOSTINGS	21.32
TREVINO/CLAUDIA	ZUMBA CLASSES	20.00
VANCO SERVICES	KCC PROGRAM FEE	26.75
VISA	01 BUS ELEC STEP	1,304.56

\*\* Final Totals... 124,248.37

A & B BUSINESS	KCC COPIER COUNT	325.10
ABDO, EICK & MEYERS LLP	J.ORTLOFF REGISTRATION	75.00
ABEL/ROGER	ENERGY STAR REBATE	200.00
ADVOCATE-TRIBUNE	LEGALS	995.17
AFFILIATED MED CENTER	NEW HIRES FIRE DEPT	360.00
ARNESON DISTRIBUTING INC.	BEER	387.60
ARTIC GLACIER INC	ICE	73.64
AUS/NANCY	DOG BORDING	585.00
AUTO OWNERS INSURANCE	FLOOD INS/SHOP	1,521.00

BAKER & TAYLOR BOOKS	BOOKS	85.74
BAKER BROS. CONSTRUCTION INC.	WATER MAIN BREAK	332.50
BATTERIES PLUS	FD BATTERIES	104.30
BELLBOY CORPORATION	WINE	950.67
BENINGA/JOEL	GUN SAFE	748.11
BENSON LAUNDRY	CITYHALL RUGS	78.46
BEST BUSINESS PRODUCTS	CANNON COPIER COUNT	231.42
BEVERAGE WHOLESALERS INC	BEER	68.10
BOLTON & MENK, INC	ZONING	3,412.80
BORDER STATES ELECTRIC SUPPLY	ELECTRICAL INV	2,296.06
CENTURYLINK	KCC PHONE	186.42
CHAPPELL CENTRAL	FALL MAINT CITYHALL	780.89
CLAREY'S SAFETY EQUIPMENT, INC	FD HELMETS	50.00
CNH CAPITAL	FILTER	87.91
COALITION OF GREATER MN CITIES	SMIG FALL CONF	135.00
COLLECTION BUREAU	COLLECTION SERVICES	50.00
CONVENTION & VISITORS BUREAU	OCT TAXES/RECPT NOV	1,120.77
DAN'S SHOP INC	ST DEPT #22	229.07
DANA F. COLE & CO LLP	ADMIN FEE	104.32
DAVIS TYPEWRITER CO	PD INK CART	116.21
DICKSON/THOMAS	DEPOSIT REFUND	12.76
DOTY/PATTY	DEPOSIT REFUND	44.14
DUININCK BROS., INC.	2010 ST IMPRV	66,916.33
ECONOMART	WATER PLANT	111.21
EXTREME BEVERAGE	RED BULL	67.00
FARMERS COOP OIL CO OF ECHO	FUEL	4,121.91
FARMERS COOPERATIVE ELEV. CO.	CORN FOR DUCKS	119.85
FASTENAL COMPANY	SHOP SUPPLIES	11.05
FIELDSTONE	WINE	247.68
FRANK MADDEN & ASSOCIATES	PROFESSIONAL SERVICES	56.66
G & K SERVICES	KCC RUGS/TOWELS ETC	414.30
GF RIVERFRONT REVITALIZATION	FINAL ON LOAN EXPS	258.15
GOPHER STATE ONE-CALL	36 LOCATES	52.20
GRAINGER INC/WW	KCC LOCKOUTS	30.70
GRANITE FALLS AUTO PARTS	06 BUS	1,034.69
GRANITE FALLS/CITY OF	PRINC PD LOAN	705.33
GRAYMONT CAPITAL INC	WATER PLANT/LIME	4,681.13
GRUMAN/MARK	DEPOSIT REFUND	27.84
HALDEMAN-HOMME INC	KCC MAT CLEANER	100.46
HAWKINS INC	WATER PLANT CHEMICALS	3,634.28
HEGLUND/SCOTT & PEGGY	ENERGY STAR REBATE	25.00
HEUN ENTERPRISES INC	LIQUOR INV	184.50
HILLYARD-HUTCHINSON	KCC SUPPLIES	142.06
HOERNEMANN/PAUL	CABLE SERVICE	255.00
HOLMSTROM & KVAM	OJER	35.00
HOLMSTROM/GREG	ENERGY STAR REBATE	150.00
HULS BROS TRUCKING INC	HAUL LIME SLUDGE	30,153.00
JOHNSON BROS WHOLESALE LIQUOR	LIQUOR/WINE/MISC	4,330.38
KRANITZ/FRANK	WORK @ SENIOR CITZ	325.00
LIFE FITNESS	KCC MATL FOR REPAIRS	17.78
LIGHT FUND	WATER TREATMENT PLANT	23,918.18
LOCHER BROTHERS	BEER	10,487.80
MADISON BOTTLING CO.	BEER & SODA	11,773.15
MARTIN MARIETTA AGGREGATES	DIKE ROAD/FLOOD MIT	27,731.09
MED COMPASS	SCBA MED EXAM/FIRE DEPT	1,425.00
MEYER'S REPAIR & TOWING INC	DOT INSPECTION	153.50
MINNESOTA LIFE	RETIREE'S LIFE INSURANCE	3.30
MINNESOTA VALLEY TECH. INC	COMPUTER WORK	413.00
MN CITY MANAGEMENT ASSN	LAVIN DUES	80.00
MN DEPT OF HEALTH-WATER	4TH QTR WATER FEE	1,950.00
MN DPT OF ADMINISTRATION	CITY HALL	132.22
MN NCPERS LIFE INS	PERA LIFE	80.00
MN VALLEY TESTING LAB, INC.	WWTP TESTING	152.00

MOLDES PLMBING HEATING AC INC	PPC/HEATING PROBLEMS	386.25
MVTV	WWTP	362.70
OFFICE PEEPS	MISC OFFICE SUPPLIES	143.26
PARKVIEW FORD	06 BUS	19.34
PHILLIPS WINE & SPIRITS CO.	LIQUOR/WINE	1,190.07
POMP'S TIRE SERVICE INC	LOADER TIRES	272.99
PROACTION SAFETY & SALES	NEWBIE UNIFORMS	169.98
QUALITY WINE SPIRITS CO.	LIQUOR/WINE	615.89
R.C. PETERSON ELECTRIC INC	HYDRO FAN/ROTATION	25.00
RODEBERG & BERRYMAN, INC.	DNR FLOOD MIT	35,601.62
SAND/KRIS	BLDG MAINT	375.00
SAWMILL/THE	KCC HAMMER DRILL	556.19
SCHOEP CONTRACTING LLC	DIKE ROAD	88,310.08
SCHWAN'S SALES ENT.	KCC ICE CREAM RESALE	74.94
SHRED-IT OMAHA	SHREDDING	42.80
SOUTHWEST WHOLESALE CO	KCC COFFEE	47.85
STRAND BOOK STORE	BOOKS	67.35
SW-WC SERVICE COOPERATIVES	GRP HEALTH INS	30,282.00
T & R ELECTRIC	TRANSFORMERS	3,044.87
TOTAL FILTRATION SYSTEM	KCC FILTERS/HANDLERS	139.34
TROY'S ELECTRIC COMPANY	VOLSTAD HOUSE BOILER/INS	350.41
VEIT & COMPANY INC	TELEVISIONING SEWER	5,344.00
WAYNE'S STANDARD	TOW LABATTE	238.00
WBM WINE & SPIRITS	LIQUOR/WINE	1,545.23
WILLIE'S KORNER STORE	BAGS ETC	178.24
XCEL ENERGY	FACILITY CHARGE	1,171.94
YELLOW MEDICINE CO HWY DEPT	NOV SALT/SAND MIX	2,257.20
YELLOW MEDICINE EAST	ELEMENTARY REBATE	10,239.00
2XL CORPORATION	KCC/GYM WIPES	119.25

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Final Totals... 395,426.68