

OFFICIAL CITY COUNCIL PROCEEDINGS
REGULAR SESSION
FEBRUARY 6, 2017

A regular session of the Granite Falls City Council was called to order by Vice President Schaub at 7:00 p.m., Monday, February 6th, in the Council Chambers of City Hall. Council Members present: DuWayne Galow, Sarina Otaibi, Steve Nordaune and Scott Peterson. Council Member absent: Joe Fagnano. Mayor Smiglewski arrived at 7:05 p.m. Staff present: City Manager Crystal Johnson, Finance Director Michael Betker and City Clerk Joan Taylor. Also in attendance were Jim Nelson and Advocate Tribune News Editor Caitlyn Mahium.

MINUTES: M/S NORDAUNE/GALOW TO APPROVE THE MINUTES OF THE JANUARY 17th REGULAR MEETING. Motion carried unanimously by those present.

BILLS: M/S NORDAUNE/PETERSON TO APPROVE BILLS PRESENTED FOR PAYMENT. Motion carried unanimously by those present.

Mayor Smiglewski arrived at this time.

REPORTS: The following reports were acknowledged at this time: Building Inspector, EDA Board, Fire Department, Kilowatt Community Center Board, Police Chief, Public Works Director Anderson, Utilities Commission and Planning Commission.

CITY-OWNED PROPERTY: Council discussed the EDA recommendation to sell three parcels of land in the Industrial Park to Van Diest Supply Company which will assist in the expansion of their company into Granite Falls. Following discussion Nordaune introduced a resolution and moved its adoption authorizing the sale of three lots in the Granite Falls Industrial Park to Van Diest Supply Company for the purchase price of \$1 contingent upon review of the legal language and that all legal fees will be borne by the purchaser.

RESOLUTION NO. 17-11

RESOLUTION AUTHORIZING SALE OF CITY-OWNED LAND

WHEREAS, to assist with the development of a new business the EDA Board is recommending the city sell city owned land to Van Diest Supply Company; and

WHEREAS, the lots to be sold are Lots 10, 11 & 12, Granite Falls Industrial Park, parcel numbers 40-035-0150, 40-035-0160 and 40-035-0170.

NOW, THEREFOR, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, authorizing the sale of Lots 10, 11 & 12, Granite Falls Industrial Park to Van Diest Supply Company in the amount of \$1; contingent upon review of legal documents and all legal fees incurred to be borne by purchaser.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Schaub, the resolution was adopted unanimously by those present.

Council also discussed the need to bring sewer to these lots.

HYDROELECTRIC PLANT: Following discussion Nordaune introduced a resolution and moved its adoption calling for bids for repair of the taintor gate actuators.

RESOLUTION NO. 17-12

RESOLUTION CALLING FOR BIDS
FOR REPLACEMENT OF TAINTOR GATE ACTUATORS

WHEREAS, the taintor gate actuators are over 30 years old and are not in good working order, it has been recommended to replace the two taintor gate actuators.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, calling for bids for replacement of the two taintor gate actuators.

Adopted by the City Council this 6th day of February, 2017.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Schaub, the resolution was adopted unanimously by those present.

WATER PLANT: Jim Nelson was in attendance to discuss with council his proposal to provide contracted employee services to the city to provide daily operation of the water system with the goal of continually maintaining drinking water quality and delivery. He will provide supervision and direction as a licensed Minnesota Class A Water Operator and provide training to new employees and assist with work scheduling. Following discussion Nordaune introduced a resolution and moved its adoption authorizing execution of the Water Services Agreement with Jim Nelson.

RESOLUTION NO. 17-13

RESOLUTION AUTHORIZING EXECUTION OF
WATER SERVICES AGREEMENT

WHEREAS, James Nelson has submitted a proposal to provide contracted employee services to the City of Granite Falls to provide daily operation of the water system with the goal of continually maintaining drinking water quality and delivery; and

WHEREAS, compensation for providing these services shall be \$1,271.66 (the first month which will include 1 full day on site) with each following month compensation of \$1,061.66.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, authorizing execution of a Water Services Agreement between the city and James Nelson.

Adopted by the City Council this 6th February, 2017.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Schaub, the resolution was adopted unanimously by those present.

LELS: Upon recommendation by the Wage & Salary Committee and negotiations with Law Enforcement Labor Services, Inc., Schaub introduced the following resolution and moved its adoption to approve a three-year contract with the full-time police officers.

RESOLUTION NO. 17-14

RESOLUTION APPROVING UNION CONTRACT PROPOSAL
BETWEEN THE CITY OF GRANITE FALLS AND LAW
ENFORCEMENT LABOR SERVICES, INC. FOR 2017-1029

WHEREAS, in 2007 a collective bargaining unit was formed representing the full-time police officers for the City of Granite Falls; and

WHEREAS, Law Enforcement Labor Services, Inc. and the Wage and Salary Committee have reached an agreement for a three-year contract for the years beginning January 1, 2017 through December 31, 2019; and

WHEREAS, included in the three-year agreement, among other items, is the following:

- Salary adjustments will be 2 % for 2017; 2.5% 2018 and 3% for 2019.
- Compensatory time maximum accrued to 120 hours.
- An increase in shift differential as follows: from \$2 to \$2.25 in 2017, from \$2.50 to \$2.50 in 2018 and from \$2.50 to \$2.75 in 2019. This shift differential applies to all hours worked between 4:00 p.m. and 7:00 a.m.
- Uniform allowance to increase \$25 per year; \$775 in 2017, \$800 in 2018 and \$825 in 2019.
- New language added: “The employee will advance to their next step with completion of a satisfactory yearly performance review”.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, approving the three-year contract with Law Enforcement Service, Inc. representing the full-time police officers and authorizing the Mayor and City Manager to execute said contract.

Adopted by the City Council this 6th day of February, 2017.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Norduane, the resolution was adopted unanimously by those present.

MAPE: Upon the recommendation of the Wage and Salary Committee, Peterson introduced the following resolution and moved it adoption to approve a three-year contract with MAPE union employees.

RESOLUTION NO. 17-15

RESOLUTION APPROVING MAPE UNION
CONTRACT PROPOSAL FOR 2017 - 2019

WHEREAS, the Wage and Salary Committee and MAPE have reached an agreement for a three-year contract for the years beginning January 1, 2017 and December 31, 2019; and

WHEREAS, included in the three-year contract, among other items, are the following

- Salary adjustments will be 2 % for 2017; 2.5% 2018 and 3% for 2019.

- Compensatory time maximum accrued to 120 hours.
- An increase in shift differential as follows: from \$2 to \$2.25 in 2017, from \$2.50 to \$2.50 in 2018 and from \$2.50 to \$2.75 in 2019. This shift differential applies to all hours worked between 4:00 p.m. and 7:00 a.m.
- Uniform allowance for Police Chief and Assistant Chief to increase \$25 per year; \$775 in 2017, \$800 in 2018 and \$825 in 2019
- New language added: "The employee will advance to their next step with completion of a satisfactory yearly performance review".

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, approving the three-year contract with the MAPE union employees and authorizing the Mayor and the City Manager to execute said contract.

Adopted by the City Council this 6th day of February, 2017.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Galow, the resolution was adopted unanimously by those present.

SCHOLARSHIP YME: Nordaune introduced the following resolution and moved its adoption approving a donation from the Light Fund to the Scholarship YME program at the Yellow Medicine East School District in the amount of One Thousand Dollars (\$1,000) which shall be divided into four \$250 scholarships eligible to seniors whose parents/legal guardians are current customers of the Granite Falls Municipal Utility.

RESOLUTION NO. 17-16

RESOLUTION APPROVING \$1,000 DONATION
TO SCHOLARSHIP YME

WHEREAS, the Yellow Medicine East Scholarship YMC has requested a donation from the city in the amount of \$1,000 in continuing support of the Scholarships YME program.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, approving a donation from the Light Fund to the Scholarships YME program at the Yellow Medicine East School District in the amount of One Thousand Dollars (\$1,000) which shall be divided into four \$250 scholarships which shall be eligible to seniors whose parents/legal guardians are current customers of the Granite Falls Municipal Utility.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Schaub, the resolution was adopted unanimously by those present.

MINNESOTA RIVER VALLEY SCENIC BYWAY: Following discussion Nordaune introduced a resolution and moved its adoption to support the Scenic Byway Alliance at the \$100 level.

RESOLUTION NO. 17-17

RESOLUTION APPROVING DONATION
TO MINNESOTA RIVER VALLEY SCENIC BYWAY

WHEREAS, the Minnesota River Valley Scenic Byway has requested the city to become a member of its alliance for the 2017 budget year.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, approving a membership in the amount of \$100 for calendar year 2017 to the Minnesota River Valley Scenic Byway.

Adopted by the City Council this 6th day of February, 2017.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Schaub, the resolution was adopted unanimously by those present.

HYDROELECTRIC PLANT: Council was updated regarding the proposals for replacement of Turbine #3.

WWTP PHASE 1 IMPROVEMENTS: Council reviewed the update received regarding the improvements to the Wastewater Treatment Plant. Following discussion Galow introduced a resolution and moved its adoption authorizing execution of Change Order #5 to the contract with KHC which will cover additional costs for material, labor and tools to patch the ceiling hatch in an amount of \$7,863.94

RESOLUTION NO. 17-18

RESOLUTION AUTHORIZING EXECUTION OF
CHANGE ORDER NO. 5 – WASTEWATER TREATMENT PLANT IMPROVEMENTS
PHASE 1

WHEREAS, pursuant to Resolution No. 16-43 council accepted the bid submitted by KHC Construction, Inc. in the total amount of \$513,000 including Alternative #1 and #2 for the Wastewater Treatment Plant, Phase 1 Improvements; and

WHEREAS, pursuant to Resolution No. 16-105 council authorized execution of Change Orders #1 and #2 for repairs in the total amount of \$30,354.03; and

WHEREAS, pursuant to Resolution No. 16-161 council authorized execution of Change Orders #3 to change the substantial completion date from October 28, 2016 to January 15, 2017 ; and

WHEREAS, pursuant to Resolution No. 16-187 council authorized execution of Change Order #4 to replace 480v 3 h conductor to 3 blower via existing in-slab conduit in the amount of \$1,491.96; and

WHEREAS, KHC Construction has submitted Change Order #5 to cover additional materials, labor and tools to patch ceiling for hatch area which was discovered to be damaged in the amount of \$7,863.94.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, authorizing execution of Change Orders #5 to cover additional costs for materials, labor and tools to patch the ceiling hatch in the amount of \$7,863.94.

Adopted by the City Council this 6th day of February, 2017.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Nordaune, the resolution was adopted unanimously by those present.

STREET COMMITTEE: Staff updated council concerning the Street Committee.

DAM SAFETY INSPECTION: Council reviewed FERC'S Dam Safety Inspection Report, noting that they continue to review the city's request to lower the dam hazard rating.

GRANITE FALLS ENERGY: Finance Director Betker informed council that the city has received a dividend from Granite Falls Energy in the amount of \$18,250. This money is allocated to the EDA's 241 account.

ADJOURN: M/S/P NORDAUNE/SCHAUB to adjourn at 7:47 p.m.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

BILLS PAID:

Total 2XL CORPORATION:	122.14
Total ABDO EICK & MEYERS:	7,000.00
Total ADVOCATE-TRIBUNE:	465.52
Total AFFILIATED MED CENTER:	101.90
Total ALMICH'S MARKET:	27.04
Total ALPHA WIRELESS:	179.00
Total AMERICAN WATER WORKS ASS'N:	315.00
Total ANDERSON LADD:	180.00
Total ANDERSON, JON:	75.00
Total ARNESON DISTRIBUTING INC.:	231.80
Total ARTIC GLACIER INC:	86.14
Total AUS FLOORS & MORE:	868.00
Total AUTO OWNERS INSURANCE:	1,995.00
Total BEVERAGE WHOLESALERS:	81.80
Total BOLTON & MENK INC:	2,500.00
Total BREAKTHRU BEVERAGE:	2,332.56
Total BUESING AG PARTNERSHIP:	6,105.00
Total CENTURYLINK:	1,885.05
Total CHAPPELL CENTRAL:	2,060.01
Total CHIPPEWA COUNTY:	110.00
Total CITIZENS ALLIANCE BANK:	30.00
Total CNH CAPITAL:	538.58
Total COCARD:	132.97
Total COLLECTION BUREAU:	50.00
Total COUNTRYSIDE PUBLIC HEALTH:	76.80
Total DAN'S SHOP INC:	23.49
Total DAVE'S ELECTRIC MOTOR CO:	54.50
Total DEPARTMENT OF ENERGY:	25,581.20
Total EAGLE ENGRAVING INC:	229.31
Total ECOLAB:	209.55
Total EGGEBRAATEN, BARRETT:	97.68
Total EHLERS & ASSOCIATES INC.:	4,560.00
Total ENGINEERING UNLIMITED INC.:	161.25
Total ENSTAD, MICHAEL:	490.00
Total EXCEL OVERHEAD DOOR:	399.85
Total FERGUSON WATERWORKS SUPPLY:	55.73
Total FRY, STEPHANIE:	121.86
Total G & K SERVICES:	208.05
Total GEISLINGER & SON'S INC:	8,731.80
Total GOPHER:	22.90
Total GOPHER STATE ONE-CALL:	104.05

Total GRAINGER INC, WW:	73.29
Total GRANITE FALLS AUTO PARTS:	678.81
Total GRANITE FALLS, CITY OF:	21.75
Total GRANITE FLUID POWER INC:	2,000.00
Total GRAYMONT CAPITAL INC:	4,357.77
Total GREAT PLAINS GAS CO.:	10,206.62
Total H & L MESABI:	1,196.00
Total HART'S HEATING & REFRIGERATOIN:	170.00
Total HEARTLAND PAYMENT SYSTEMS:	64.90
Total HENLE PRINTING COMPANY:	854.89
Total HILLYARD-HUTCHINSON:	204.93
Total HOERNEMANN, PAUL:	255.00
Total JOHNSON BROS WHOLESALE LIQUOR:	4,063.00
Total JOHNSON, CRYSTAL:	323.14
Total KEELER-AUS, RAE ANN:	650.00
Total KEEPRS:	349.01
Total KIEFER SWIM PRODUCTS:	233.17
Total KOERLIN, KEITH:	13.48
Total KRANITZ, FRANK:	203.14
Total LIGHT FUND:	35,830.25
Total LINCOLN PIPESTONE RURAL WATER:	39.58
Total LOCHER BROTHERS:	6,739.57
Total MADISON BOTTLING CO.:	11,458.44
Total MARCO TECHNOLOGIES LLC:	530.41
Total MARTIN MARIETTA AGGREGATES:	496.15
Total MEYER'S REPAIR & TOWING INC:	135.00
Total MIDWEST OVERHEAD CRANE:	552.53
Total MINNESOTA VALLEY TECH. INC:	1,510.10
Total MN DEPT OF REVENUE:	26,715.00
Total MN DNR OMB:	459.27
Total MN DPT OF PUBLIC SAFETY:	100.00
Total MN NCPERS-496000:	48.00
Total MN PUBLIC TRANSIT ASSOCIATION:	300.00
Total MN RIVER VALLEY SCENIC BYWAY ALLIANCE:	100.00
Total MN RURAL WATER ASSN:	230.00
Total MN VALLEY TESTING LAB INC.:	514.00
Total MONTE FIRESTONE:	669.18
Total MONTEVIDEO AMERICAN NEWS:	62.00
Total MOSS & BARNETT:	5,742.00
Total MUNICIPAL EMERGENCY SERVICES:	58.00
Total MVTV:	348.75
Total NIELSEN, BETSY:	82.00
Total NORTHERN BUSINESS PRODUCTS:	108.82
Total OFFICE DEPOT:	296.23
Total OFFICE OF MN.IT SERVICES:	64.40
Total OFFICE PEEPS:	34.32
Total PAUSTIS & SONS:	637.00
Total PETERSON, BRENDA:	750.00
Total PHILLIPS WINE & SPIRITS CO.:	1,707.99
Total PIONEERLAND LIBRARY SYSTEM:	10,060.82
Total REGION VI CHIEFS ASSOCIATION:	30.00
Total RENSLOW, THEODORE:	105.00
Total RETROFIT RECYCLING:	133.34
Total REZNECHEK, DONALD:	735.00
Total RODEBERG & BERRYMAN INC.:	12,473.65
Total RYER PLUMBING & HEATING:	112.50
Total SAWMILL, THE:	24.00
Total SCHAEFFER'S MFG CO:	777.31
Total SCHINDLER ELEVATOR CORP:	431.10
Total SCHMITZ, GARRET:	50.00
Total SCHOLARSHIP YELLOW MEDICINE EAST:	1,000.00
Total SMIGLEWSKI, DAVID:	368.20
Total SOUTHERN WINE & SPIRITS OF MN:	264.48
Total SPORTSMITH:	95.26

Total STENGEL, ROB:	828.00
Total STREICH, LISA:	80.00
Total SW-WC SERVICE COOPERATIVES:	33,943.00
Total TITAN MACHINERY:	525.82
Total UPS:	31.14
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Total USC PROPANE:	820.05
Total USDA RURAL DEVELOPMENT:	358,391.84
Total VANCO SERVICES:	33.25
Total VERIZON WIRELESS:	4,708.66
Total VESSCO INC.:	727.00
Total VIKING COCA-COLA BOTTLING CO.:	95.50
Total VISA:	942.75
Total WILLIE'S KORNER STORE:	130.16
Total WOODS, KEITH:	250.00
Total XEROX CORPORATION:	101.22
Total XPRESS BILL PAY:	107.20
Total ZEP:	461.44
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Grand Totals:	<u><u>634,753.19</u></u>