

OFFICIAL CITY COUNCIL PROCEEDINGS
REGULAR SESSION
MARCH 6, 2017

A regular session of the Granite Falls City Council was called to order by Vice President Schaub at 7:00 p.m., Monday, March 6th, in the Council Chambers of City Hall. Council Members present: DuWayne Galow, Sarina Otaibi, Joe Fagnano and Scott Peterson. Council Member absent: Mayor Smiglewski and Steve Nordaune. Staff present: City Manager Crystal Johnson, Finance Director Michael Betker and City Clerk Joan Taylor. Also in attendance were Transit Coordinator Dennis Smith, City Engineer Mike Amborn, Hospital CEO Tom Kooiman, Tom Cherveney and Advocate Tribune News Editor Caitlyn Mahium.

MINUTES: M/S FAGNANO/GALOW TO APPROVE THE MINUTES OF THE FEBRUARY 21ST REGULAR MEETING. Motion carried unanimously by those present.

BILLS: M/S GALOW/OTAIBI TO APPROVE BILLS PRESENTED FOR PAYMENT. Motion carried unanimously by those present.

TRANSIT: Dennis Smith was in attendance to discuss a request received to expand transit coverage to a 1 mile radius outside city limits. Following discussion it was the consensus of council not to expand transit coverage at this time.

REPORTS: The following reports were acknowledged at this time: Building Inspector, Finance, Kilowatt Community Center Board, Park Board, Public Works and Utilities Commission.

HYDROELECTRIC PLANT: Following discussion Galow introduced a resolution and moved its adoption calling for bids for replacement of the roof on the Hydroelectric Plant to include installation of a hatch in the new roof.

RESOLUTION NO. 17-33

RESOLUTION CALLING FOR BIDS
FOR REPLACEMENT OF HYDROELECTRIC PLANT ROOF

WHEREAS, the roof of the Hydroelectric Plant is in need of replacement and it has been recommended to replace the roof and install a hatch in the new roof.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, calling for bids for replacement of the roof at the Hydroelectric Plant; said bids to be due March 30th to be considered by council at its April 3rd meeting.

Adopted by the City Council this 6th day of March, 2017.

Steve Schaub
Vice President

ATTEST:

Joan M. Taylor
City Clerk

With second by Schaub, the resolution was adopted unanimously by those present.

FIRE DEPARTMENT: Pursuant to Resolution No. 16-165 council declared the 1988 Rescue Vehicle as surplus and authorized its sale. One bid for the purchase of this vehicle was received from the City of Sacred Heart in the amount of \$9,000. Following discussion Fagnano introduced a resolution and moved its adoption accepting the bid received from the City of Sacred Heart for the sale of the rescue vehicle.

RESOLUTION NO. 17-34

RESOLUTION ACCEPTING BID FOR SALE OF FIRE RESCUE TRUCK

WHEREAS, pursuant to Resolution No. 16-165 council declared the 1988 Rescue Vehicle, VIN #1HTLFTVN1JH601599 as surplus property and authorized its sale upon delivery of the new rescue vehicle; and

WHEREAS, following delivery of the new rescue truck the 1988 Rescue Vehicle was advertised for sale; and

WHEREAS, the city received one bid which was from the City of Sacred Heart in the amount of \$9,000?

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, accepting the bid from the city of Sacred Heart in the amount of \$9,000 for the sale of the 1988 Rescue Vehicle.

Adopted by the City Council this 6th day of March, 2017.

Steve Schaub
Vice President

ATTEST:

Joan M. Taylor
City Clerk

With second by Peterson, the resolution was adopted unanimously by those present.

MEAL ALLOWANCE: Galow introduced the following resolution and moved its adoption amending the Meal Allowance Reimbursement Policy to set the amount according to the U.S. GSA Domestic Per Diem rate, which at this time is breakfast \$11, lunch \$12 and dinner 23.

RESOLUTION NO. 17-35

RESOLUTION AMENDING MEAL ALLOWANCE REIMBURSEMENT POLICY

WHEREAS, pursuant to Resolution No. 05-189 council adopted a Meal Allowance Reimbursement Policy which would reimburse employees for meals when traveling as follows:

Breakfast	\$7
Lunch	\$8
Dinner	\$15

WHEREAS, staff is now recommending council amend the reimbursement policy to reimburse employees at the standard U.S. GSA Domestic Per Diem which is presently: \$11 breakfast, \$12 Lunch, \$23 Dinner.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, amending the Meal Allowance Reimbursement Policy as follows:

Breakfast	\$11
Lunch	\$12
Dinner	\$23

Adopted by the City Council this 6th day of March, 2017.

Steve Schaub
Vice President

ATTEST:

Joan M. Taylor
City Clerk

With second by Otaibi, the resolution was adopted unanimously by those present.

MAINTENANCE OF CITY PARKS & OTHER PROPERTIES: Council reviewed correspondence received from D & A Lawn Service requesting a 3-year renewal of its contract for maintenance of city parks and other properties at the amount of \$15,375 plus \$40 per hour for any additional work requested. Following discussion Galow introduced a resolution renewing the contract for 3 years for maintenance of city parks and other properties with D & A Lawn Service for the 2017, 2018 and 2019 growing seasons.

RESOLUTION NO. 17-36

RESOLUTION RENEWING CONTRACT FOR
MAINTENANCE OF CITY PARKS & OTHER PROPERTIES – 2017 through 2019

WHEREAS, D & A Lawn Service provided maintenance services for city parks and other properties for the 2014 through 2016 growing seasons, and

WHEREAS, D & A Lawn Service has requested a three-year renewal of said contract, in writing, pursuant to the renewal option in above-referenced contract in the amount of Fifteen Thousand Three Hundred Seventy Five and 00/100 (\$15,375) Dollars plus \$40 per hour for any additional work requested for 2017, 2018 and 2019, as per the terms of said contract.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, renewing the Maintenance of City Parks and Other Properties Contract for three years beginning 2017 and ending October of 2019 with D & A Lawn Service in the amount of \$15,375 and \$40 per hour for any additional work requested as per the terms of said contract.

Adopted by the City Council this 6th day of March, 2017.

Steve Schaub
Vice President

ATTEST:

Joan M. Taylor
City Clerk

With second by Peterson, the resolution was adopted unanimously by those present.

HOSPITAL: Hospital CEO Tom Kooiman was in attendance to update council regarding the Granite Falls Health Clinic and the Professional Services Agreement between Granite Falls Health and Avera. Mr. Kooiman also presented council with a preliminary drawing of a possible future assisted living/memory care unit.

ORDINANCE: Following discussion M/S FAGNANO/PETERSON TO HAVE THE SECOND READING AND SUBSEQUENT ADOPTION OF AN ORDINANCE AMENDING CITY CODE 115 BY AMENDING ORDINANCE 131.

ORDINANCE NO. 180, 2nd SERIES

AN ORDINANCE OF THE CITY OF GRANITE FALLS, MINNESOTA, AMENDING CITY CODE CHAPTER 115 BY AMENDING ORDINANCE 131, CURFEW; MINORS, BY AMENDING SECTION 131.99 PROVIDING PENALTY FOR VIOLATION

The City of Granite Falls does ordain as follows:

Section 1. Section 131.99, Penalty (A) Minors, is hereby amended to read as follows:

A. Minors. Any minor found in violation of Section 131.01 shall be guilty of a misdemeanor.

Section 2. City Code Chapter 10, General Code Construction;

General Penalty, Including Penalty Provisions, are hereby adopted in its entirety by reference as though repeated verbatim herein.

Section 3. This ordinance to become effective from and after its passage and publication according to law.

Adopted by the City Council of the City of Granite Falls, Minnesota, this 6th day of March, 2017, by a unanimous vote of the Council of those present.

ATTEST:

Joan M. Taylor, City Clerk

David Smiglewski, Mayor

This Ordinance published in the *Granite Falls-Clarkfield Advocate Tribune* on the 8th day of March, 2017.

Motion carried unanimously by those present.

ORDINANCE: Following discussion M/S GALOW/PETERSON TO HAVE THE FIRST READING OF AN ORDINANCE AMENDING CITY CODE BY ADOPTING CHAPTER 116, PAWN SHOPS, AND ADOPTING BY REFERENCE ORDINANCE 10.99, GENERAL PENALTY AND ENFORCEMENT. Motion carried unanimously by those present.

ASSESSMENT POLICY: City Engineer Mike Amborn was in attendance to discuss the recommendation to the Street Committee concerning the city's assessment policy. Following discussion Fagnano introduced a resolution and moved its adoption amending the city's assessment policy as recommended.

RESOLUTION NO. 17-37

RESOLUTION AMENDING ASSESSMENT POLICY

WHEREAS, Resolution No. 80-3 established the city's assessment policy;
and

WHEREAS, Resolutions No. 87-48, 91-69, 94-168 and 13-39 amended the city's assessment policy;

WHEREAS, it has now been recommended to amend the city's Special Assessment Policies and Procedures for Public Improvements and Maintenance Costs.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, amending the city's assessment policy as recommended.

Adopted by the City Council this 6th day of March, 2017.

Steve Schaub
Vice President

ATTEST:

Joan M. Taylor
City Clerk

With second by Galow, the resolution was adopted unanimously by those present.

STORM SEWER IMPROVEMENT TAX DISTRICT: Mike Amborn also explained to council the recommendation to establish a Storm Sewer Improvement Tax District. Following discussion Peterson introduced a resolution and moved its adoption calling for a public hearing to establish this tax district; said hearing to be held at the April 3rd council meeting at 7:15 p.m.

RESOLUTION NO. 17-38

RESOLUTION CALLING FOR PUBLIC HEARING
FOR THE ESTABLISHMENT OF A STORM SEWER IMPROVEMENT TAX DISTRICT

WHEREAS, the City of Granite Falls, Minnesota intends to improve its storm sewer collection and distribution systems to more effectively manage the storm water that is produced from properties located within the City; and

WHEREAS, pursuant to Minnesota Statutes, Sections 444.16 through 444.21, as amended, the City Council may by ordinance adopted by a two-thirds vote of all its members, establish within the City a storm sewer improvement tax district, within which the City may acquire, construct, reconstruct, extend, maintain, and otherwise improve storm sewer systems and related facilities within the storm sewer improvement tax district; and

WHEREAS, the City may finance such activities by ad valorem taxes levied on property located within a storm sewer improvement tax district.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, calling for a public hearing to be held on Monday, April 3, 2017, at 7:15 p.m. in Council Chambers at City Hall for the purpose of establishing within the city a Storm Sewer Improvement Tax District.

Adopted by the City Council this 6th day of March, 2017.

Steve Schaub
Vice President

ATTEST:

Joan M. Taylor
City Clerk

With second by Otaibi, the resolution was adopted unanimously by those present.

2017 UTILITY IMPROVEMENTS: City Engineer Mike Amborn was in attendance to review the proposed 2017 Utility Improvement Program. Following discussion and the

consensus of council to remove project 5, Galow introduced a resolution accepting the engineering report and calling for a public hearing on the proposed 2017 Utility Improvement Program to be set for April 3rd at 7:30 p.m.

RESOLUTION NO. 17-39

RESOLUTION ACCEPTING REPORT AND CALLING FOR HEARING ON
PROPOSED 2017 UTILITY IMPROVEMENTS

WHEREAS, pursuant to council action a report has been prepared by City Engineer Berryman with reference to the proposed 2017 Utility Improvements described below:

Utility Improvements:

- 8th Avenue, Prentice Street to 2nd Street – improvement to include replacement of the sanitary sewer (which will require watermain replacement as well) and the storm sewer, connecting the small pipe on the north side of the block into the larger 30” on the south side. (Street reconstruction will not be assessed as it was reconstructed 15 years ago and assessed at that time.)
- Abandoned Services in Alley River Side behind Prentice Street - improvement involves determining whether services are live or abandoned and if abandoned, excavating the main, removing the wye and placing a small length of pipe at the same location. Live leaking services would be replaced as far as possible and re-televised during the next high water cycle.
- Slip Line Sanitary Sewer from South of American Legion to 5th Avenue by City Shop – improvement to include slip lining the sewer. There are only 2 or 3 services that could be excavated and the liner cut out. Three manholes in this section could be rehabbed. Costs will also be included to slip line the segment from Prentice Street and 8th Avenue east under the plaza to the existing sewer in alley.
- Storm Sewer Report on 2nd Street between 6th and 7th Avenue – improvement would include replacing the 2 catch basins, manhole and storm sewer pipe.
- TV Camera for Public Works Director Anderson

WHEREAS, the report provides information regarding whether the proposed improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other improvements; the estimated cost of the improvement as recommended; and a description of the methodology used to calculate individual assessments for affected parcels.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA,

1. The council will consider the improvements in accordance with the report and the assessment of abutting or affected areas for all or a portion of the cost of the improvements pursuant to Minnesota Statutes Chapter 429 at an estimated total cost of the improvements of \$1,086,500.

2. A public hearing shall be held on such proposed improvements on the 3rd day of April, 2017 in the Council Chambers of City Hall at 7:30 p.m., and the clerk shall give mailed and published notice of such hearing and improvements as required by law.

Adopted by the City Council this 6th day of March, 2017.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Fagnano, the resolution was adopted unanimously by those present.

SEWER RATES: Upon the Utilities Commission recommendation that the City Council consider an adjustment in the monthly sewer base rate to be increased from \$10.75 currently per month to \$17.00 per month; this proposed increase to become effective with utility bills due June 15, 2017, Peterson introduced the following resolution and moved its adoption calling for a public hearing regarding a sewer rate adjustments to be held April 17th at 8:00 p.m.

RESOLUTION NO. 17-40

RESOLUTION CALLING FOR HEARING ON
PROPOSED SEWER RATE ADJUSTMENT

WHEREAS, due to the financial condition of the Sewer Fund and the I & I work that has been completed and will be completed in the future, it has been recommended that the City Council consider an adjustment in the monthly base rate for sewer services. The increase will be from \$10.75 currently per month to \$17.00 per month. This increase is proposed to become effective with utility bills due June 15, 2017.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, calling for a public hearing at 7:15 p.m. on Monday, April 17, 2017, to solicit public input relative to the above-recommended increase in the monthly based rate for sewer services.

Adopted by the City Council this 6th day of March, 2017.

Steve Schaub
Vice President

ATTEST:

Joan M. Taylor
City Clerk

With second by Otaibi, the resolution was adopted unanimously by those present.

WHITEWATER PARK STEERING COMMITTEE: M/S/ FAGNANO/GALOW TO APPOINT PETERSON AND OTAIBI TO THE STEERING COMMITTEE. Motion carried unanimously by those present.

SOLAR BILLBOARD PROJECT: Council reviewed an update relative to the Solar Billboard Project.

WWTP: Council reviewed the update received regarding the improvements to the Wastewater Treatment Plant. Following discussion Galow introduced a resolution and moved its adoption authorizing execution of Change Order #6 to the contract with KHC which will cover additional costs for the installation of two new transmitters and two associated ultrasonic transducers for a total cost of \$16,053.

RESOLUTION NO. 17-41

RESOLUTION AUTHORIZING EXECUTION OF
CHANGE ORDER NO. 6 – WASTEWATER TREATMENT PLANT IMPROVEMENTS
PHASE 1

WHEREAS, pursuant to Resolution No. 16-43 council accepted the bid submitted by KHC Construction, Inc. in the total amount of \$513,000 including Alternative #1 and #2 for the Wastewater Treatment Plant, Phase 1 Improvements; and

WHEREAS, pursuant to Resolution No. 16-105 council authorized execution of Change Orders #1 and #2 for repairs in the total amount of \$30,354.03; and

WHEREAS, pursuant to Resolution No. 16-161 council authorized execution of Change Orders #3 to change the substantial completion date from October 28, 2016 to January 15, 2017 ; and

WHEREAS, pursuant to Resolution No. 16-187 council authorized execution of Change Order #4 to replace 480v 3 h conductor to 3 blower via existing in-slab conduit in the amount of \$1,491.96; and

WHEREAS, KHC Construction has submitted Change Order #5 to cover additional materials, labor and tools to patch ceiling for hatch area which was discovered to be damaged in the amount of \$7,863.94; and

WHEREAS, KHC Construction has submitted Change Order #6 for the installation of two new transmitters and two associated ultrasonic transducers for a total cost of \$16,053.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, authorizing execution of Change Orders #6 to cover additional costs for the installation of two new transmitters and two associated ultrasonic transducers for a total cost of \$16,053.

Adopted by the City Council this 6th day of March, 2017.

Steve Schaub
Vice President

ATTEST:

Joan M. Taylor
City Clerk

With second by Otaibi, the resolution was adopted unanimously by those present.

VOLSTEAD HOUSE: Council was advised that the city’s application for grant funds was not approved. The Historical Society will be re-applying for the grant.

ADJOURN: M/S/P PETERSON/OTAIBI to adjourn at 8:23 p.m.

Steve Schaub
Vice President

ATTEST:

Joan M. Taylor
City Clerk

BILLS PAID:

Total 101 DEVELOPMENT RESOURCES INC:	25,282.40
Total AFFILIATED MED CENTER:	179.55
Total ALMICH'S MARKET:	56.39
Total ALPHA WIRELESS:	3,180.00
Total AMERICAN LEGAL:	669.00
Total ARNESON DISTRIBUTING INC.:	49.00
Total ARTIC GLACIER INC:	78.92
Total BEVERAGE WHOLESALERS:	115.00
Total BREAKTHRU BEVERAGE:	1,152.45
Total CARLSON & STEWART REFRIG INC:	199.85
Total CENTURYLINK:	146.34
Total CNH CAPITAL:	23.88
Total COALITION OF GREATER MN CITIES:	130.00
Total COCARD:	130.74
Total COLLECTION BUREAU:	31.65
Total DAN'S SHOP INC:	11.87
Total DAVE'S ELECTRIC MOTOR CO:	4.19
Total DC SIGNS:	90.00
Total ENSTAD, MICHAEL:	385.00
Total G & K SERVICES:	156.35
Total GOPHER STATE ONE-CALL:	14.85
Total GRANITE FALLS AUTO PARTS:	564.54

Total GRANITE TRUE VALUE:	954.13
Total HEARTLAND PAYMENT SYSTEMS:	69.04
Total HENLE PRINTING COMPANY:	1,043.15
Total HOERNEMANN, PAUL:	255.00
Total HUDELSON, BRENDA:	560.21
Total JOHNSON BROS WHOLESALE LIQUOR:	5,680.22
Total KHC CONSTRUCTION INC:	12,818.29
Total KRANITZ, FRANK:	325.00
Total LEAGUE OF MINNESOTA CITIES:	350.00
Total LIGHT FUND:	35,363.22
Total LINCOLN PIPESTONE RURAL WATER:	39.58
Total LOCHER BROTHERS:	10,244.05
Total MADISON BOTTLING CO.:	10,042.60
Total MARCO TECHNOLOGIES LLC:	81.83
Total MINNEAPOLIS, CITY OF:	204.00
Total MN DEPT OF COMMERCE:	663.50
Total MN DEPT OF REVENUE:	24,615.00
Total MN NCPERS-496000:	48.00
Total MN VALLEY TESTING LAB INC.:	129.00
Total MOSS & BARNETT:	440.00
Total MUNICIPAL EMERGENCY SERVICES:	60.00
Total MVTV:	348.75
Total NIELSEN, BETSY:	80.00
Total NORTHERN BUSINESS PRODUCTS:	140.97
Total OFFICE DEPOT:	12.40
Total OLSON, RICHARD:	25.00
Total PETERSON, BRENDA:	750.00
Total PHILLIPS WINE & SPIRITS CO.:	9,051.65
Total PITNEY BOWES INC.:	317.22
Total POSTMASTER:	400.00
Total RECREATION SUPPLY COMPANY:	49.23

Total REZNECHEK, DONALD:	350.00
Total RODEBERG & BERRYMAN INC.:	19,979.30
Total RUPP, GERALD:	17.12
Total SAWMILL, THE:	51.19
Total SHEPPARD, CYRUS:	34.34
Total SHRED-IT USA:	82.02
Total SMIGLEWSKI, DAVID:	23.57
Total STANTEC CONSULTING SERVICES:	6,300.14
Total STREICH, LISA:	80.00
Total SVOBODNY, JENNIFER:	60.00
Total SW-WC SERVICE COOPERATIVES:	38,145.00
Total SYRING, MELISSA:	400.00
Total T.A. LAURITSEN SEPTIC & DRAIN:	375.00
Total TAYLOR, JOAN:	42.90
Total THE JAMES LEFFEL & CO:	7,500.00
Total THIESSEN, JAMIE:	34.80
Total TRI-STATE PUMP & CONTROL:	1,462.00
Total UPS:	67.35
Total US BANK:	1,333.14
Total VANCO SERVICES:	25.50
Total VESSCO INC.:	371.57
Total VIKING COCA-COLA BOTTLING CO.:	152.50
Total WILKENING, ZACH:	75.00
Total WINE MERCHANTS:	120.00
Total WOODS, KEITH:	250.00
Total XPRESS BILL PAY:	117.45
Total YMC FAIR BOARD:	100.00

Grand Totals: 232,080.90