

OFFICIAL CITY COUNCIL PROCEEDINGS
REGULAR SESSION
MARCH 20, 2017

A regular session of the Granite Falls City Council was called to order by Mayor David Smiglewski at 7:00 p.m., Monday, March 20th, in the Council Chambers of City Hall. Council Members present: DuWayne Galow, Sarina Otaibi, Steve Nordaune, Steve Schaub and Joe Fagnano. Council Member absent: Scott Peterson. Staff present: City Manager Crystal Johnson and City Clerk Joan Taylor. Also in attendance were EDA Director Cathy Anderson, Electrical Superintendent Perry Peterson, Don Reznechek, Ashlie Johnson and Liz Auch from Countryside Public Health, Jessica Gorman and Advocate Tribune News Reporter Alex Sina.

MINUTES: M/S FAGNANO/NORDAUNE TO APPROVE THE MINUTES OF THE MARCH 6th REGULAR MEETING. Motion carried unanimously by those present.

BILLS: M/S NORDAUNE/GALOW TO APPROVE BILLS PRESENTED FOR PAYMENT. Motion carried unanimously by those present.

SHIP: Ashlie Johnson and Liz Auch from Countryside Public Health were in attendance to discuss the possibility of partnering with the city in a Statewide Health Improvement Bike Program here in Granite. Countryside Public Health would provide the bikes, a bike rack and a Fix-It Station. The bikes would be ridden on an honor system for anyone in the community. Following discussion it was the consensus of council to go ahead with the project and asked Countryside Public Health to coordinate this with the Park Board.

811 RLF: Upon the recommendation of the EDA Board, Nordaune introduced the following resolution and moved its adoption approving a loan from the 811 Revolving Loan Fund to K-Faith LLC in the amount of \$65,000 at an interest rate of 3% payable over a term of ten (10) years beginning May 5, 2017. The loan will help purchase equipment and fixtures following their purchase of The Meat Shoppe.

RESOLUTION NO. 17-42

RESOLUTION APPROVING LOAN FROM
811 REVOLVING LOAN FUND TO K-FAITH LLC

WHEREAS, K-Faith LLC has applied to the EDA for a loan from the 811 Revolving Loan Fund in the amount of \$65,000 to be used to purchase equipment and fixtures following the purchase of The Meat Shoppe located at 1133 15th Street ; and

WHEREAS, the Economic Development Authority at its March 13th meeting recommended council approve a loan from the 811 Revolving Loan

Fund in the amount of \$65,000 at an interest rate of 3% payable over a term of ten years.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA approving a loan from the 811 Revolving Loan Fund in the amount of \$65,000 at an interest rate of 3% payable over 10 years to begin May 5, 2017.

Adopted by the City Council this 20th day of March, 2017.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Schaub, the resolution was adopted unanimously by those present.

SALE OF LAND: Also upon the recommendation of the EDA Board, Nordaune introduced the following resolution and moved its adoption authorizing the sale of Parcel #40-035-0150, Lot 10, Block 1, Granite Falls Industrial Park, to Specialty Manufacturing Corporation at a cost of \$8,280.

RESOLUTION NO. 17-43

RESOLUTION AUTHORIZING SALE OF CITY-OWNED LAND

WHEREAS, Specialty Manufacturing Corporation as requested to purchase Parcel #40-035-0150, Granite Falls Industrial Park, Lot 10, Block 1 from the city at a cost of \$4,000 per acre for a total cost of \$8,280.

NOW, THEREFOR, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, authorizing the sale of Lots 10, Block 1 Granite Falls Industrial Park to Specialty Manufacturing Corporation in the amount of \$8,280.

Adopted by the City Council this 20th day of March, 2017.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Schaub, the resolution was adopted unanimously by those present.

REPORTS: The EDA Board report was acknowledged at this time. EDA Director Cathy Anderson updated council regarding the Whitewater Park Project.

ELECTRICAL DEPARTMENT: Electrical Superintendent Peterson was in attendance to discuss with council the purchase of a certified used small bucket truck. Following discussion Fagnano introduced a resolution authorizing the purchase of a 2009 Ford F550 4-wheel drive buck truck from UTE Certified Used Equipment of Circleville, Ohio in the amount of \$43,900.

RESOLUTION NO. 17-44

RESOLUTION AUTHORIZING PURCHASE OF BUCKET TRUCK
ELECTRICAL DEPARTMENT

WHEREAS, the Electrical Superintendent Peterson is recommending the purchase of a used small bucket truck; and

WHEREAS, UTE Certified Used Equipment of Circleville, Ohio has a certified used 2009 Ford F550 4-wheel drive bucket truck for sale for \$43,900.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, authorizing the purchase of the 2009 Ford F550 bucket truck in the amount of \$43,900 from UTE Certified Used Equipment contingent upon passing inspection.

Adopted by the City Council this 20th day of March, 2017.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Nordaune, the resolution was adopted unanimously by those present.

Council also discussed the Utilities Commission walk-through of the buildings owned by K-Faith to determine if the location would be a good fit to relocate the Electrical Department.

CHICKENS: Jessica Gorman was in attendance to ask if the city ordinance could be amended to allow chickens in the city limits. Following discuss it was the consensus of council to obtain further information regarding this issue.

REPORTS: The following reports were acknowledged at this time: Airport Commission, Fire Department, Police Chief, Utilities Commission, Granite Falls Historical Society and Finance Report.

LICENSES: M/S NORDAUNE/SCHAUB TO APPROVE RENEWAL OF AN ON-SALE LIQUOR LICENSE TO AMERICAN LEGION POST #69 dba VETERANS LOUNGE, FOR THE TERM MAY 1, 2017 THROUGH APRIL 30, 2018. Motion carried unanimously by those present.

M/S GALOW/FAGNANO TO APPROVE RENEWAL OF AN ON-SALE LIQUOR LICENSE TO CARI CORP, INC., dba DALLAS II, FOR THE TERM MAY 1, 2017 THROUGH APRIL 30, 2018. Motion carried unanimously by those present.

M/S SCHAUB/NORDAUNE TO APPROVE RENEWAL OF AN ON-SALE LIQUOR LICENSE TO NORG CO., INC., dba JAKE'S PIZZA, FOR THE TERM MAY 1, 2017 THROUGH APRIL 30, 2018. Motion carried unanimously by those present.

M/S NORDAUNE/GALOW TO APPROVE RENEWAL OF AN ON-SALE LIQUOR LICENSE TO JS VENTURES LLC dba GRANITE BOWL, FOR THE TERM MAY 1, 2017 THROUGH APRIL 30, 2018. Motion carried unanimously by those present.

M/S SCHAUB/NORDAUNE TO APPROVE RENEWAL OF AN ON-SALE LIQUOR LICENSE TO DARWIN HOYLES dba TILLIE'S RESTAURANT, FOR THE TERM MAY 1, 2017 THROUGH APRIL 30, 2018. Motion carried unanimously by those present.

CMMPA: Nordaune introduced the following resolution and moved its adoption authorizing execution of the CMMPA Short Term Solar Subscription Agreement.

RESOLUTION NO. 17-45

RESOLUTION AUTHORIZING EXECUTION OF
CMMPA SHORT TERM SOLAR SUBSCRIPTION AGREEMENT

WHEREAS, pursuant to Resolution 16-1 council authorized execution of a Non-Binding Subscription Agreement for Participation in Agency Sponsored Community Solar Project for a 40Kw solar system; and

WHEREAS, the city will now need to authorize execution of the Short Term Solar Subscription Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, authorizing execution of the Central Minnesota Municipal Power Agency Short Term Solar Subscription Agreement.

Adopted by the City Council this 20th day of March, 2017.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Galow, the resolution was adopted unanimously by those present.

SENIOR CENTER CUSTODIAN: The following bids were received for custodial services at the Senior Center.

	Per Month	For Add'l Work Requested
Frank Kranitz	\$650	\$10 per hour
Steph Fry	\$475	\$15 per hour

Following discussion Nordaune introduced a resolution and moved its adoption accepting the bid received from Steph Fry in the amount of \$475 per month and a fee of \$15 per hour for any additional work requested for the custodial services of the Senior Center.

RESOLUTION NO. 17-46

RESOLUTION ACCEPTING BID – SENIOR CENTER CUSTODIAL SERVICES

WHEREAS, pursuant to Resolution No. 17-27 council called for bids for custodial services for the Senior Center; and

WHEREAS the following bids were received:

Requested	Per Month	For Add'l Work
Frank Kranitz	\$650	\$10 per hour
Steph Fry	\$475	\$15 per hour

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, accepting the bid received from Steph Fry in the amount of \$475 per month and a fee of \$15 per hour for any additional work requested for the custodial services of the Senior Center.

Adopted by the City Council this 20th day of March, 2017.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Galow, the resolution was adopted unanimously by those present.

RDC BOARD: Council discussed a request received from the Upper Minnesota Valley Regional Development Commission for a nomination of a municipal representative from Yellow Medicine County. Following discussion this matter was taken under advisement.

ORDINANCE: Following discussion M/S NORDAUNE/SCHAUB TO HAVE THE SECOND READING AND SUBSEQUENT ADOPTION OF AN ORDINANCE AMENDING CITY CODE BY ADOPTING CHAPTER 116, PAWN SHOPS, AND ADOPTING BY REFERENCE ORDINANCE 10.99, GENERAL PENALTY AND ENFORCEMENT. Motion carried unanimously by those present.

WWTP: Council reviewed the update received from Ron LaFond from Stantec regarding an update to the WWTP Phase 1 Improvements.

TRIBAL-STATE RELATIONS TRAINING: Staff requested council authorization to attend the Government-to-Government Tribal-State Relations Training which will be held April 24th and 25th. Following discussion it was the consensus of council allowing staff to attend this training.

CLOSED MEETING: M/S NORDAUNE/SCHAUB TO CLOSE THE MEETING TO DISCUSS THE PURCHASE OF PROPERTY AND THE CITY MANAGER'S PERFORMANCE REVIEW. Motion carried unanimously by those present.

Meeting closed at 8:25 p.m.

Meeting reopened at 8:58 p.m.

PURCHASE OF PROPERTY: Following discussion during the closed meeting, Nordaune introduced a resolution and moved its adoption authorizing the city manager to offer \$290,000 to KaeDee of Montevideo, LLC to purchase property located at 475 Winter Drive, Parcel No. 40-037-0315.

RESOLUTION NO. 17-47

RESOLUTION AUTHORIZING PURCHASE OF PROPERTY

WHEREAS, the Electrical Department and Fire Department are in need of additional space to store equipment; and

WHEREAS, KaeDee of Montevideo, LLC has offered to sell to the city property located at 475 Winter Drive, Parcel No. 40-037-0315 for the amount of \$290,000; and

WHEREAS, it being in the best interest of the city to purchase this property and relocate the Electrical Department to this property which will allow the Fire Department to acquire the vacated space of the Electrical Department.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, authorizing the purchase of property located at 475 Winter Drive, Parcel #40-037-0315 for the amount of \$290,000.

Adopted by the City Council this 20th day of March, 2017.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Galow, the resolution was adopted unanimously by those present.

EMPLOYMENT: Also following discussion during the closed meeting, Schaub introduced a resolution and moved its adoption approving addendum of the city manager's contract to include salary adjustments as follows:

- \$72,500 from February 1, 2017 through July 31, 2017
- \$78,000 from August 1, 2017 through July 31, 2018
- \$79,950 from August 1, 2018 through July 31, 2019
- \$82,349 from August 1, 2019 through July 31, 2020

RESOLUTION NO. 17-48

RESOLUTION APPROVING ADDENDUM TO
CITY MANAGER CONTRACT

WHEREAS, the Wage and Salary Committee is recommending an Addendum to the City Manager's contract to include salary adjustments as follows:

- \$72,500 from February 1, 2017 through July 31, 2017

- \$78,000 from August 1, 2017 through July 31, 2018
- \$79,950 from August 1, 2018 through July 31, 2019
- \$82,349 from August 1, 2019 through July 31, 2020

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, approving the Addendum to the City Manager’s Contract and authorizing the Mayor and City Manager to execute said contract.

Adopted by the City Council this 20th day of March, 2017.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Nordaune, the resolution was adopted unanimously by those present.

ADJOURN: M/S/P NORDAUNE/SCHAUB TO ADJOURN at 9:01 p.m.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

BILLS PAID:

Total ADVOCATE-TRIBUNE:	2,534.40
Total ALEX AIR APPARATUS:	6,844.15
Total ALPHA WIRELESS:	72.00
Total AMERICAN WELDING & GAS INC:	68.31
Total ARTISAN BEER COMPANY:	47.00
Total AUS, NANCY:	100.00
Total BETKER, MIKE:	31.46
Total BEVERAGE WHOLESALERS:	171.50
Total BONNEMA RUNKE STERN INC:	2,887.50
Total BORDER STATES ELECTRIC SUPPLY:	567.05
Total BREAKTHRU BEVERAGE:	2,021.75
Total BROTHERS FIRE PROTECTION CO:	528.00
Total CENTRAL MN MUNICIPAL POWER:	101,441.63
Total CENTURYLINK:	1,838.62
Total CHAPMAN METERING:	40.07
Total CHIPPEWA COUNTY:	43.00
Total CHIPPEWA COUNTY ATTORNEY:	41.70
Total CITIZENS ALLIANCE BANK:	5,352.85
Total CNH CAPITAL:	157.00

Total COUNTRYSIDE PUBLIC HEALTH:	135.00
Total DEPARTMENT OF ENERGY:	24,245.25
Total DOG WASTE DEPOT:	199.00
Total EHLERS & ASSOCIATES INC.:	285.00
Total EXCEL OVERHEAD DOOR:	149.00
Total FARMERS UNION OIL CO.:	2,210.54
Total FASTENAL COMPANY:	76.63
Total FLYNN, SHAWN:	40.49
Total G & K SERVICES:	159.87
Total GF RIVERFRONT REVITALIZATION:	750.00
Total GRANDVIEW WINERY:	396.00
Total GRANITE FALLS BANK:	4,071.73
Total GRANITE FLORAL:	66.00
Total GRANITE TRUE VALUE:	39.99
Total GRAYMONT CAPITAL INC:	1,755.40
Total GREAT PLAINS GAS CO.:	8,231.66
Total HACH COMPANY:	80.54
Total HOERNEMANN, PAUL:	255.00
Total HOLIEN, JOANN:	150.00
Total HORIZON COMMERCIAL POOL SUPPLY:	50.75
Total HUBERT, SHERILYN:	30.00
Total IMS PLUMBING LLC:	48.75
Total IRBY:	151.29
Total JEFFERSON FIRE & SAFETY:	593.00
Total JOHNSON BROS WHOLESALE LIQUOR:	2,984.85
Total KEELER-AUS, RAE ANN:	650.00
Total L3 COM MOBILE VISION INC:	68.95
Total LA CONSTRUCTION & DESIGN INC:	617.54
Total LADY SLIPPER GARDEN CLUB:	2,000.00
Total LIGHT FUND:	186.36
Total LOCHER BROTHERS:	6,507.15
Total LUEPKE, JUSTIN:	105.00
Total MACQUEEN EMERGENCY GROUP:	45.31
Total MADDEN GALANTER HANSON LLP:	41.70
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Total MADISON NATIONAL LIFE:	199.08
Total MARCO TECHNOLOGIES LLC:	188.62
Total MARTIN TRUCKING:	675.00
Total MEDIACOM:	63.01
Total MEYER'S REPAIR & TOWING INC:	695.78
Total MIDWEST OVERHEAD CRANE:	10,804.96
Total MINNESOTA VALLEY TECH. INC:	119.25
Total MN RURAL WATER ASSN:	250.00
Total MN VALLEY COOPERATIVE:	1,045.62
Total MN VALLEY TESTING LAB INC.:	417.50
Total NIELSEN, BETSY:	40.00
Total OFFICE DEPOT:	214.31
Total OFFICE OF MN.IT SERVICES:	66.35
Total PHILLIPS WINE & SPIRITS CO.:	1,755.49
Total PIONEERLAND LIBRARY SYSTEM:	21,896.75
Total PITNEY BOWES INC.:	130.88
Total PRENTICE PLACE COMMONS ASSN:	100.51
Total RYER PLUMBING & HEATING:	429.96
Total SMIGLEWSKI, DAVID:	105.93
Total SOUTHERN WINE & SPIRITS OF MN:	8,524.79
Total SOUTHWEST INITIATIVE FOUNDATION:	2,500.00
Total STENGEL, ROB:	365.40
Total STREICH, LISA:	80.00
Total T & L WELDING:	89.00
Total TAYLOR, JOAN:	10.13
Total TROY'S ELECTRIC COMPANY:	210.00
Total TV UNLIMITED:	48.00

Total USA BLUEBOOK:	159.75
Total VERIZON WIRELESS:	5,101.75
Total VIKING COCA-COLA BOTTLING CO.:	153.70
Total WEST CENTRAL SANITATION:	331.81
Total WINE MERCHANTS:	120.00
Total WOODS, KEITH:	197.27
Total XCEL ENERGY:	1,346.20
Total XEROX CORPORATION:	63.06
Total YELLOW MEDICINE CO. AUDITOR:	728.44
Total ZEP:	255.44
Total ZIEGLER INC.:	3,645.00
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Grand Totals:	251,589.43
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