

OFFICIAL CITY COUNCIL PROCEEDINGS
REGULAR SESSION
MAY 15, 2017

A regular session of the Granite Falls City Council was called to order by Mayor David Smiglewski at 7:00 p.m., Monday, May 15th, in the Council Chambers of City Hall. Council Members present: DuWayne Galow, Sarina Otaibi, Steve Schaub, Joe Fagnano and Scott Peterson. Council Member absent: Steve Nordaune. Staff present: City Manager Crystal Johnson and City Clerk Joan Taylor. Also in attendance were EDA Director Cathy Anderson, and Pearl Trotter.

MINUTES: M/S FAGNANO/SCHAUB TO APPROVE THE MINUTES OF THE MAY 1st REGULAR MEETING. Motion carried unanimously by those present.

BILLS: M/S GALOW/SCHAUB TO APPROVE BILLS PRESENTED FOR PAYMENT. Motion carried unanimously by those present.

REPORTS: The following reports were acknowledged at this time: Airport Commission and Building Inspector.

REPORTS: EDA Director Cathy Anderson was in attendance to update council relative to activities of the board.

REPORTS: The following reports were acknowledged at this time: Hospital Board, Park Board, Police Chief and Granite Falls Historical Society.

STREET COMMITTEE: Council acknowledged receipt of the minutes of the last Street Committee meeting. Following discussion, Schaub introduced a resolution amending the Sidewalk Replacement Policy as follows:

The City of Granite Falls will reimburse property owner 70% of the cost for the replacement of damaged sidewalk fronting owner's property as follows:

- Maximum assistance to property owner is \$3,500.
- Property owner must submit application and Public Works Director will inspect sidewalk area and approve square footage prior to beginning replacement (City will reimburse only for damaged sidewalk sections).
- Once approved, property owner must submit two quotes to the city, once work is finished owner must submit an invoice to the city for reimbursement.
- If property owner chooses to complete the work themselves, the city will reimburse property owner 100% of the total cost of concrete only.
- Maximum sidewalk reimbursement is \$20,000 for 2017 based on a first-come-first-serve basis.

RESOLUTION NO. 17-70

RESOLUTION AMENDING SIDEWALK REIMBURSEMENT POLICY

WHEREAS, council adopted Resolution 17-55 at its April 17, 2017 establishing a Sidewalk Reimbursement Policy; and

WHEREAS, the Street Committee is recommending amending this policy as follows:

Reimbursement Policy: The City of Granite Falls will reimburse property owner 70% of the cost for the replacement of damaged sidewalk fronting owner's property as follows:

- Maximum assistance to property owner is \$3,500.
- Property owner must submit application and Public Works Director will inspect sidewalk area and approve square footage prior to beginning replacement (City will reimburse only for damaged sidewalk sections).
- Once approved, property owner must submit two quotes to the city, once work is finished owner must submit an invoice to the city for reimbursement.
- If property owner chooses to complete the work themselves, the city will reimburse property owner 100% of the total cost of concrete only.
- Maximum sidewalk reimbursement is \$20,000 for 2017 based on a first-come-first-serve basis.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, amending the Sidewalk Reimbursement Policy as stated above.

Adopted by the City Council this 15th day of May, 2017.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Otaibi, the resolution was adopted unanimously by those present.

PUBLIC HEARING: A duly advertised public hearing for the purpose of providing information and receiving public comment regarding vacation of a portion of Oak

Street was called to order by Mayor Smiglewski at 7:15 p.m. Following discussion the hearing was closed at 7:18 p.m.

ORDINANCE: Following the public hearing and having no objection to the vacation of a portion of Oak Street, M/S GALOW/FAGNANO TO HAVE THE FIRST READING OF AN ORDINANCE SECTION III, VACATIONS, BY VACATING A PORTION OF OAK STREET AS PLATTED AND MAINTAINED AND BY ADOPTING BY REFERENCE CITY CODE ORDINANCE 10.99 GENERAL PENALTY PROVISIONS AND ENFORCEMENT. Motion carried unanimously by those present.

APPOINTMENTS: M/S TO APPOINT MARK HENDERSON TO THE HOSPITAL BOARD. Motion carried unanimously by those present.

LIQUID CO₂: The only bid received for the purchase and delivery of liquid CO₂ for the Water Treatment Plant was from Praxair in the amount of \$220 per ton. Peterson introduced the following resolution and moved its adoption accepting the quote received from Praxair.

RESOLUTION NO. 17-71

RESOLUTION ACCEPTING QUOTE FOR PURCHASE
AND DELIVERY OF LIQUID CARBON DIOXIDE

WHEREAS, pursuant to Resolution No. 17-64 council solicited quotes for the purchase and delivery of liquid carbon dioxide for the Water Treatment Plant; and

WHEREAS, a quote from Praxair was the only quote received in the amount of \$220 per ton.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, accepting the quote received from Praxair in the amount of \$220 per ton for the purchase of liquid carbon dioxide for the Water Treatment Plant, estimated at sixty (60) tons per year for a period of one (1) year.

Adopted by the City Council this 15th day of May, 2017.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Galow, the resolution was adopted unanimously by those present.

KCC: Following discussion relative to city liability in making the Kilowatt Community Center a 24/7 facility, Peterson introduced a resolution and moved its adoption accepting the bid received from Backes Technology Services in the amount of \$14,077.94.

RESOLUTION NO. 17-72

RESOLUTION ACCEPTING BID TO SECURE
KILOWATT COMMUNITY CENTER AS 24-HOUR FACILITY

WHEREAS, pursuant to Resolution No. 17-7 council called for quotes to purchase and install security needed to make the Kilowatt Community Center a 24-hour/7-day a week facility; and

WHEREAS, the following bids were received:

| | |
|----------------------------|-------------|
| USA Security, Inc. | \$12,756.29 |
| Alpha Wireless | \$17,320.00 |
| Backes Technology Services | \$14,077.94 |

WHEREAS, it being in the best interest of the city to accept the bid from Backes Technology as it is a local company thereby reducing any future maintenance costs and they have been highly recommended by other local companies.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, accepting the quote received from the Backes Technology to purchase and install security needed to make the Kilowatt Community Center a 24-hour/7-day a week facility in the amount of \$14,077.94.

Adopted by the City Council this 15th day of May, 2017.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Schaub, the resolution was adopted unanimously by those present.

DISC MOWER: The following bids were received to replace the disc mower for the Street Department:

| | <u>Bid</u> | <u>Trade-In</u> | <u>Total Bid</u> |
|----------------------------------------|------------|-----------------|------------------|
| Tjosvold Equipment (H6740 New Holland) | \$10,500 | \$2,000 | \$ 8,500 |
| Kibble Equipment (JD 240R 6) | \$12,500 | \$2,500 | \$10,000 |

Following discussion, Schaub introduced a resolution and moved its adoption accepting the bid from Tjosvold Equipment in the amount of \$8,500.

RESOLUTION NO. 17-73

RESOLUTION ACCEPTING QUOTE FOR REPLACEMENT
OF DISC MOWER – STREET DEPARTMENT

WHEREAS, pursuant to Resolution No. 17-67 council solicited quotes to replace the Street Department’s disc mower; and

WHEREAS, the following quotes have been received:

| | <u>Bid</u> | <u>Trade-In</u> | <u>Total Bid</u> |
|----------------------------------------|------------|-----------------|------------------|
| Tjosvold Equipment (H6740 New Holland) | \$10,500 | \$2,000 | \$ 8,500 |
| Kibble Equipment (JD 240R 6) | \$12,500 | \$2,500 | \$10,000 |

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, accepting the quote received from Tjosvold Equipment in the amount of \$8,500 with trade-in for the New Holland disc mower in the amount of \$8,500.

Adopted by the City Council this 15th day of May, 2017.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Fagnano, the resolution was adopted unanimously by those present.

ORDINANCE: Following discussion, Galow introduced a resolution and moved its adoption to accept the proposal received from Kissinger & Fellman to provide professional services to the city to re-write our telecommunication ordinance and to negotiate a final lease agreement with Verizon. Financing for the Verizon services will come from the Electrical Department budget and the ordinance from the General Fund.

RESOLUTION NO. 17-74

RESOLUTION ACCEPTING PROPOSAL TO ASSIST WITH
TELECOMMUNICATIONS ORDINANCE AND NEGOTIATIONS
WITH VERIZON

WHEREAS, a proposal has been submitted by Kissinger & Fellman, P.C. to provide assistance to the city in re-writing the city's Telecommunications Ordinance and negotiations with Verizon regarding the Master Lease Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, accepting the proposal received from Kenneth S. Fellman of Kissinger & Fellman in an amount not to exceed \$18,000 to provide legal services to re-write the city's Telecommunications Ordinance and to negotiate with Verizon regarding a Master Lease Agreement.

Adopted by the City Council this 15th day of May, 2017.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Peterson, the resolution was adopted unanimously by those present.

ORDINANCE: Council again considered the 2nd reading of an ordinance allowing chickens within the city limits. Following discussion it was the consensus of council to table this discussion until the June 5th meeting.

ORDINANCE: Following discussion M/S GALOW/SCHAUB TO HAVE THE SECOND READING AND SUBSEQUENT ADOPTION OF AN ORDINANCE RENAMING A STREET.

ORDINANCE NO. 184, Second Series

AN ORDINANCE OF THE CITY OF GRANITE FALLS, MINNESOTA, AMENDING THAT PORTION OF 540TH STREET LOCATED WITHIN THE CORPORATE LIMITS OF THE CITY OF GRANITE FALLS, MINNESOTA, TO PIONEER DRIVE.

The City of Granite Falls does ordain as follows:

Section 1. That a portion of 540th Street, also known as County State Aid Highway No. 39, having been recently annexed with the corporate limits of the

City of Granite Falls, and the owners of the property lying adjacent thereto having requested the City to change the name of the annexed portion of said roadway to Pioneer Drive, it is hereby ordained as follows:

That portion of 540th Street, also known as County State Aid Highway No. 39, lying within the corporate limits of the City of Granite Falls, Minnesota, is hereby renamed to be hereinafter known as Pioneer Drive.

Section 2. City Code Chapter 10, General Code Construction, General Penalty, Including Penalty Provisions as may be applicable, is hereby adopted in its entirety by reference as thought repeated verbatim herein.

Section 3. This ordinance to become effective from and after its passage and publication according to law.

Adopted by the City Council of the City of Granite Falls, Minnesota, this 15th day of May, 2017, by a unanimous vote of the Council of those present.

ATTEST:

Joan M. Taylor, City Clerk

David Smiglewski, Mayor

This Ordinance published in the *Granite Falls-Clarkfield Advocate Tribune* on the 18th day of May 2017.

Motion carried unanimously by those present and the ordinance will become effective upon publication.

TOWN HALL MEETING: Council was advised that Representative Chris Swedzinski and Senator Dahms will be at City Hall on May 25th from 3:00 to 4:00 p.m. for a Town Hall Meeting.

SIDEWALK REPLACEMENT: Council reviewed correspondence received from a resident requesting reimbursement for replacement of a sidewalk which took place prior to the adoption of the new sidewalk policy. Following discussion M/S SCHAUB/FAGNANO TO DENY PAYMENT OF THE SIDEWALK REPLACEMENT AS IT COULD NOT BE VERIFIED HOW MUCH OF THE SIDEWALK WAS ACTUALLY DAMAGED. Motion carried unanimously by those present.

SOLAR BILLBOARD: Staff advised council that construction of the solar billboard will begin mid-June to be completed in July.

PRENTICE STREET SIGNAGE: Council discussed concerns regarding parking on Prentice Street. It was the consensus of council to check with other cities to see if they limit the time of parking along their business district.

ADJOURN: M/S/P SCHAUB/PETERSON TO ADJOURN at 8:05 p.m.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

BILLS PAID:

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| Total AFFILIATED MED CENTER: | 206.70 |
| Total AIRNAV LLC: | 20.00 |
| Total ALEX AIR APPARATUS: | 1,416.00 |
| Total ALMICH'S MARKET: | 335.63 |
| Total AMERICAN WELDING & GAS INC: | 73.55 |
| Total AMUNDSON, DIANE: | 30.00 |
| Total ANDERSON, KOLTEN: | 32.00 |
| Total ARTIC GLACIER INC: | 177.94 |
| Total ARTISAN BEER COMPANY: | 47.00 |
| Total AUS, NANCY: | 100.00 |
| Total BAKKER, LYNETTE: | 97.90 |
| Total BAYCOM INC: | 748.00 |
| Total BEVERAGE WHOLESALERS: | 120.70 |
| Total BG AMUNDSON CONSTRUCTION: | 1,000.00 |
| Total BOLTON & MENK INC: | 3,125.00 |
| Total BORDER STATES ELECTRIC SUPPLY: | 826.08 |
| Total BREAKTHRU BEVERAGE: | 3,321.32 |
| Total BRIAN'S TREE SERVICE: | 720.00 |
| Total CENTRAL MN MUNICIPAL POWER: | 101,871.62 |
| Total CENTURYLINK: | 1,847.42 |
| Total CHIPPEWA COUNTY: | 3,296.00 |
| Total CITIZENS ALLIANCE BANK: | 5,352.85 |
| Total CNA SURETY: | 100.00 |
| Total CNH CAPITAL: | 335.32 |
| Total D & J WELDING & MFG: | 196.80 |
| Total DAKOTA MAILING AND SHIPPING EQUIP.: | 36.10 |
| Total DAN'S SHOP INC: | 4.27 |
| Total DAVE'S ELECTRIC MOTOR CO: | 392.45 |
| Total DEBLIECK, WAYNE: | 145.98 |
| Total DEPARTMENT OF ENERGY: | 17,059.21 |
| Total DOOLEY'S PETROLEUM INC: | 180.30 |
| Total FARMERS UNION OIL CO.: | 2,071.76 |
| Total FIRST ADVANTAGE: | 32.00 |
| Total G & K SERVICES: | 153.98 |
| Total GEMPLER'S: | 233.81 |
| Total GRAND RENTAL STATION: | 344.17 |
| Total GRANITE FALLS AUTO PARTS: | 1,225.75 |
| Total GRANITE FALLS BANK: | 4,071.73 |
| Total GRANITE FALLS HEALTH CARE: | 12,347.00 |
| Total GRANITE FALLS, CITY OF: | 836.36 |
| Total GRANITE TRUE VALUE: | 11.99 |
| Total GRAYMONT CAPITAL INC: | 5,880.86 |

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| Total GREAT PLAINS GAS CO.: | 5,101.92 |
| Total HAFNER, JOSEPH: | 26.16 |
| Total HAWKINS INC: | 639.20 |
| Total HD SUPPLY WATERWORKS: | 3,463.68 |
| Total HERFINDAHL, ARIE: | 375.00 |
| Total HILLYARD-HUTCHINSON: | 109.01 |
| Total HOERNEMANN, PAUL: | 255.00 |
| Total HOFFMAN FILTER SERVICE: | 50.00 |
| Total HOLMSTROM & KVAM PLLP: | 400.00 |
| Total JOHNSON BROS WHOLESALE LIQUOR: | 5,480.68 |
| Total JT SERVICES: | 347.46 |
| Total KEELER-AUS, RAE ANN: | 650.00 |

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| Total KHC CONSTRUCTION INC: | 41,673.97 |
| Total LEAGUE OF MN CITIES INS TRUST: | 119,833.00 |
| Total LEE'S AUTO & DIESEL: | 118.00 |
| Total LIGHT FUND: | 195.19 |
| Total LINCOLN PIPESTONE RURAL WATER: | 89.16 |
| Total LOCATORS & SUPPLIES: | 170.56 |
| Total LOCHER BROTHERS: | 10,980.64 |
| Total MADISON BOTTLING CO.: | 9,534.30 |
| Total MADISON NATIONAL LIFE: | 199.08 |
| Total MANKATO, CITY OF: | 729.12 |
| Total MARCO TECHNOLOGIES LLC: | 323.93 |
| Total MARTIN TRUCKING: | 614.80 |
| Total MCFOA: | 45.00 |
| Total MED COMPASS: | 495.00 |
| Total MN DEPT OF COMMERCE: | 382.81 |
| Total MN MUNICIPAL UTILITIES ASSN: | 372.00 |
| Total MN VALLEY COOPERATIVE: | 1,067.56 |
| Total MN VALLEY TESTING LAB INC.: | 592.00 |
| Total NIELSEN, BETSY: | 40.00 |
| Total NORTHERN BUSINESS PRODUCTS: | 68.47 |
| Total OFFICE DEPOT: | 182.96 |
| Total OFFICE PEEPS: | 19.52 |
| Total PAUSTIS & SONS: | 597.00 |
| Total PHILLIPS WINE & SPIRITS CO.: | 6,482.06 |
| Total PIONEERLAND LIBRARY SYSTEM: | 21,896.75 |
| Total PIPESTONE SYSTEM: | 38.05 |
| Total PRENTICE PLACE COMMONS ASSN: | 100.51 |
| Total REGIONAL DEVELOP. COMMISSION: | 200.00 |
| Total RICHTER, NICK: | 107.00 |
| Total SAWMILL, THE: | 20.00 |
| Total SHERWIN-WILLIAMS: | 205.61 |
| Total SMIGLEWSKI, DAVID: | 295.76 |
| Total SMITH, DENNIS: | 240.23 |
| Total SOUTHERN WINE & SPIRITS OF MN: | 9,570.77 |
| Total STREICH, LISA: | 80.00 |
| Total SW-WC SERVICE COOPERATIVES: | 37,965.00 |
| Total TIMM, DEREK: | 2,562.50 |
| Total TOSTENSON SEPTIC LLC: | 225.00 |
| Total VESSCO INC.: | 199.44 |
| Total VIKING COCA-COLA BOTTLING CO.: | 67.10 |
| Total WEST CENTRAL SANITATION: | 485.27 |
| Total WESTERN FEST: | 25.00 |
| Total WINE MERCHANTS: | 312.00 |
| Total WOLF, SAMANTHA: | 89.77 |
| Total XCALIBER GUNSMITHING INC: | 150.00 |
| Total XCEL ENERGY: | 1,346.20 |
| Total XEROX CORPORATION: | 56.54 |
| Total ZEP: | 105.44 |

Grand Totals: 458,473.73