

OFFICIAL CITY COUNCIL PROCEEDINGS
REGULAR SESSION
JULY 3, 2017

A regular session of the Granite Falls City Council was called to order by Mayor David Smiglewski at 7:00 p.m., Monday, July 3rd, in the Council Chambers of City Hall. Council Members present: DuWayne Galow, Sarina Otaibi, Steve Nordaune, Joe Fagnano and Scott Peterson. Council Member Absent: Steve Schaub. Staff present: City Manager Crystal Johnson and City Clerk Joan Taylor. Also in attendance were EDA Director Cathy Anderson, City Engineer Mike Amborn, Mike Ohliger and Advocate Tribune News Reporter Noah Lusti.

MINUTES: M/S NORDAUNE/GALOW TO APPROVE THE MINUTES OF THE JUNE 19TH REGULAR MEETING. Motion carried unanimously by those present.

BILLS: M/S NORDAUNE/GALOW TO APPROVE BILLS PRESENTED FOR PAYMENT. Motion carried unanimously by those present.

REPORTS: The following reports were acknowledged at this time: Building Inspector, Fire Department, Kilowatt Community Center Board, Public Works, Utilities Commission, Pioneerland Library Board, and Library Board.

SMALL CITIES PROGRAM: EDA Director Anderson was in attendance to request authorization to enter into a Professional Service Contract with the RDC in the amount of \$8,000 to assist the city in preparing a Small Cities Development Program application. Following discussion Nordaune introduced a resolution authorizing execution of the contract with the RDC.

RESOLUTION NO. 17-89

RESOLUTION AUTHORIZING EXECUTION OF CONTRACT
FOR PROFESSIONAL SERVICES WITH RDC

WHEREAS, the Upper Minnesota Valley Regional Development Commission has submitted a proposal to provide professional services to assist the city in preparing a Small Cities Development Program application in the amount of \$8,000.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, authorizing execution of a contract with Upper Minnesota Valley Regional Development Commission in an amount not to exceed \$8,000 to provide services to assist with preparation of a Small Cities Development Program grant application.

Adopted by the City Council this 3rd day of July, 2017.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Peterson, the resolution was adopted unanimously by those present.

NUISANCE BUILDING: Upon recommendation Nordaune introduced the following resolution and moved its adoption to assess all the costs and fees relative to the structure located at 124 Fromm Circle onto its property taxes.

RESOLUTION NO. 17-90

RESOLUTION CERTIFYING ASSESSMENTS
FOR 124 FROMM CIRCLE

WHEREAS, Chapter 95, Section 95.043, Subd. D of the City Code authorizes special assessing bills incurred by the city when maintaining private property; and

WHEREAS, the city attorney is recommending the following fees and costs be assessed on property located at 124 Fromm Circle:

Legal Services	\$22,988.54
Engineering Services	\$14,362.86
Locksmith Service	\$70.00
Printing Services	\$392.12
Permit Fees	\$55.00
Building Inspections	<u>\$1,000.00</u>
TOTAL	\$38,868.52

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, certifying to the Chippewa County Auditor the above assessments which were incurred by the city.

Adopted by the City Council this 3rd day of July, 2017.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Fagnano, the resolution was adopted unanimously by those present.

HEARING/2017 UTILITY IMPROVEMENTS: Mayor Smiglewski opened a duly advertised public hearing at 7:15 p.m. to consider the proposed final assessments of the 2017 Utility Improvements. City Engineer Amborn was in attendance to discuss the projects to be completed in this year's program. After questions and comments were taken from Mr. Ohliger, Mayor Smiglewski closed the hearing at 7:35 p.m.

Following discussion Nordaune introduced the following resolution and moved its adoption approving the final assessment roll as presented for the 2017 Utility Improvements.

RESOLUTION NO. 17-91

RESOLUTION APPROVING FINAL ASSESSMENTS
ON 2017 UTILITY IMPROVEMENTS

WHEREAS, pursuant to proper notice duly given as required by law, the Granite Falls City Council has met and heard and passed upon all objections to the proposed assessment for the 2017 Utility Improvements as follows:

- Sanitary Sewer, Water Main, Storm Sewer Improvements, Sidewalk, Curb & Gutter:
 - 8th Avenue, Prentice Street to 2nd Street – improvement to include replacement of the sanitary sewer (which will require watermain replacement as well) and the storm sewer, connecting the small pipe on the north side of the block into the larger 30" on the south side. (Street reconstruction will not be assessed as it was reconstructed 15 years ago and assessed at that time.)
- Additional Utility Projects (not assessed)
 - Abandoned Services in Alley River Side behind Prentice Street - improvement involves determining whether services are live or abandoned and if abandoned, excavating the main, removing the wye and placing a small length of pipe at the same location. Live leaking services would be replaced as far as possible and re-televised during the next high water cycle.
 - Slip Line Sanitary Sewer from South of American Legion to 5th Avenue by City Shop – improvement to include slip lining the sewer. There are only 2 or 3 services that could be excavated and the liner cut out. Three manholes in this section could be rehabbed. Costs will also be included to slip line the segment from Prentice Street and 8th Avenue east under the plaza to the existing sewer in alley.
 - Storm Sewer Report on 2nd Street between 6th and 7th Avenue – improvement would include replacing the 2 catch basins, manhole and storm sewer pipe.
 - TV Camera for Public Works Director Anderson

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA:

1. Such proposed assessments (copies of which are on file in the office of the city clerk) are hereby accepted and shall constitute the special assessments against the lands named herein, and each tract of land therein included is hereby found to be benefited by the proposed improvement in the amount of the assessment levied against it.

2. The assessment for utility improvements shall be payable in equal annual installments extending over a period of fifteen (15) years, the first installment to be payable on or before May 15, 2018, and shall bear interest at the approximate rate of 4% per annum from the date of the adoption of this assessment resolution. To the first installment shall be added interest on the entire assessment from the date of this resolution until December 31, 2017. To each subsequent installment when due shall be added interest for one year on all unpaid installments.

3. The owner of any property so assessed may, at any time prior to certification of the assessment to the county auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the city finance director, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of this resolution, and they may, at any time thereafter pay to the County Auditor the entire amount of the assessment remaining unpaid, with interest accrued to December 31st in the year in which such payment is made. Such payment must be made before November 15th or interest will be charged through December 31st of the next succeeding year.

4. The clerk shall forthwith transmit a certified duplication of this assessment to the county auditor to be extended on the property tax lists of the county, and such assessment shall be collected and paid over time in the same manner as other municipal taxes.

Adopted by the City Council this 3rd day of July, 2017.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Peterson, the resolution was adopted unanimously by those present.

POLICE DEPARTMENT: Upon the request of Police Chief Struffert, Galow introduced the following resolution and moved its adoption accepting the state bid for the replacement of three squad radios and six portable radios for the total amount of \$34,544.64.

RESOLUTION NO. 17-92

RESOLUTION ACCEPTING STATE BID FOR PURCHASE OF POLICE RADIOS

WHEREAS, Police Chief Struffert is recommending that three squad radios and six portable radios be purchased; and

WHEREAS, it has also been recommended to accept the state bid for the purchase of these radios in the amount of \$34,544.64; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, accepting the state bid for the purchase of three squad radios and six portable radios in the amount of \$34,544.64 for the Police Department.

Adopted by the City Council this 3rd day of July, 2017.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Nordaune, the resolution was adopted unanimously by those present.

HAY LAND LEASE: Nordaune introduced the following resolution and moved its adoption renewing the Hay Land Lease Agreement with Chris Berends for the lease of approximately 60 acres of hay land at the same terms and conditions for an additional 3-year term.

RESOLUTION NO. 17-93

RESOLUTION AUTHORIZING EXECUTION
HAY LAND LEASE RENEWAL/EXTENSION

WHEREAS, pursuant to Resolution 13-121 the city entered into a Lease Agreement with Alvin and Chris Berends for the lease of hay land in the city's Industrial Park; and

WHEREAS, the contract expired on December 31, 2016 and Chris Berends has requested a 3-year extension of the lease agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, authorizing execution of Hay Land Lease Agreement with Chris Berends for a period of three year beginning January 1, 2017 through December 31, 2019 at the same terms and conditions.

Adopted by the City Council this 3rd day of July, 2017.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Peterson, the resolution was adopted unanimously by those present.

UTILITY SHUT-OFF POLICY: The Utility Commission at its June 26th meeting recommended a modification to the city's winter shut-off policy. Following discussion it was the consensus of council to develop a formal Utility Shut-Off Policy to be reviewed and adopted at a future meeting.

APPOINTMENTS: Jennifer Luepke's name was submitted for consideration for appointment to the Library Board.

VOLSTEAD HOUSE: Barn Restoration Specialists Corp. has requested an extension of the completion date for the repairs to the roof and porch at the Volstead House from June 30th until July 31, 2017. Following discussion Nordaune introduced a resolution authorizing the change in the completion date for the repairs.

RESOLUTION NO. 17-94

RESOLUTION EXTENDING COMPLETION DATE
VOLSTEAD HOUSE PORCH & ROOF REPAIR

WHEREAS, pursuant to Resolution No. 16-142 the city authorized execution of a change order covering the additional repairs to the Volstead House with Barn Restoration Specialists Corp. in the amount of \$48,000; and

WHEREAS, the completion date of this project was June 30, 2017; however, because of issues regarding special orders for replacement parts Barn Restoration Corp. has requested a change in the completion date to July 31, 2017.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, authorizing the change in completion date for the repairs to the porch and roof of the Volstead House to July 31, 2017.

Adopted by the City Council this 3rd day of July, 2017.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Fagnano, the resolution was adopted unanimously by those present.

Council also discussed the possibility of replacing the floor of the porch and the wood in the handicapped ramp. This matter was tabled until a formal change order could be received.

FINANCE DIRECTOR’S POSITION: Staff advised council that interviews will be held on Thursday, July 6th for the Finance Director’s position.

AIRPORT IMPROVEMENTS: Council was advised that the runway restoration project should begin at the airport within the next couple of weeks.

BIKE PROGRAM: Staff advised council that due to theft and damages done to the bikes from the SHIP Program, the bikes will be moved to the Kilowatt Community Center and will be checked out from there.

ADJOURN: M/S/P NORDAUNE/PETERSON TO ADJOURN at 8:00 p.m.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

BILLS PAID:

Total 2XL CORPORATION:	122.14
Total ABDO EICK & MEYERS:	20,000.00
Total ADVOCATE-TRIBUNE:	1,385.53
Total ALPHA WIRELESS:	179.00
Total AMERICAN LEGAL:	674.00
Total ARNESON DISTRIBUTING INC.:	81.40
Total ARTIC GLACIER INC:	232.85
Total BAKER BROS. CONSTRUCTION INC.:	11,673.00
Total BARN RESTORATION SPECIALIST CORP:	27,100.00
Total BEVERAGE WHOLESALERS:	162.30
Total BORDER STATES ELECTRIC SUPPLY:	230.75
Total BREAKTHRU BEVERAGE:	3,548.07
Total CENTURYLINK:	147.06
Total CHIPPEWA COUNTY HWY DEPT:	722.50
Total CHRISTENSEN, GILBERT:	150.00
Total CNH CAPITAL:	96.55
Total COCARD:	182.84
Total CONVENTION & VISITORS BUREAU:	664.65
Total CROW, JACKIE & ELIZABETH:	100.00
Total DANA F. COLE & CO LLP:	269.70

Total DAN'S SHOP INC:	8.53
Total DAVE'S ELECTRIC MOTOR CO:	99.99
Total DC SIGNS:	95.00
Total DEBLIECK, WAYNE:	271.06
Total DEPARTMENT OF HUMAN SERVICES:	2,723.45
Total DUJININCK BROS. INC.:	65,632.45
Total ECOLAB:	115.92
Total FARWEST LINE SPECIALTIES LLC:	151.40
Total FRY, STEPHANIE:	475.00
Total G & K SERVICES:	182.12
Total GALLS INC.:	158.16
Total GILLESPIE, MARY:	228.00
Total GRANITE FALLS AUTO PARTS:	412.00
Total HANSEN, WILL:	40.44
Total HAWKINS INC:	609.57
Total HEARTLAND PAYMENT SYSTEMS:	74.28
Total HILDI INC:	1,950.00
Total HOERNEMANN, PAUL:	255.00
Total HOLMSTROM & KVAM PLLP:	527.00
Total JOHNSON BROS WHOLESALE LIQUOR:	8,580.59
Total JOHNSON, CURT:	630.85
Total KEEHR, DALE:	27.00
Total KNAPPER, AMBER:	18.00
Total LA CONSTRUCTION & DESIGN INC:	916.05
Total LIGHT FUND:	38,117.83
Total LOCHER BROTHERS:	12,497.85
Total MADISON BOTTLING CO.:	11,371.65
Total MADISON NATIONAL LIFE:	199.08
Total MARCO TECHNOLOGIES LLC:	82.18
Total MARTIN MARIETTA AGGREGATES:	239.30
Total MID-AMERICAN RESEARCH CHEMICAL:	165.78
Total MINNESOTA VALLEY TECH. INC:	191.00
Total MN DEPT OF COMMERCE:	675.35
Total MN DEPT OF HEALTH-WATER:	1,974.98
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Total MN DEPT OF REVENUE:	60,658.00
Total MN NCPERS-496000:	48.00
Total MN PUBLIC TRANSIT ASSOCIATION:	250.00
Total MN VALLEY TESTING LAB INC.:	165.00
Total MONEY MOVERS:	34.25
Total MVTV:	338.75
Total OFFICE DEPOT:	78.50
Total OFFICE OF MN.IT SERVICES:	113.74
Total O'REILLY AUTO PARTS:	45.99
Total PAR PIPING & FABRICATION:	329.76
Total PETERSON, BRENDA:	750.00
Total PHILLIPS WINE & SPIRITS CO.:	3,781.75
Total POSTMASTER:	400.00
Total POTTRATZ, BRIAN:	24.26
Total RAMBOW:	360.87
Total RODEBERG & BERRYMAN INC.:	13,453.34
Total SENTRY SYSTEMS INC:	106.93
Total SHERWIN-WILLIAMS:	119.50
Total SHRED-IT USA:	41.01
Total SINA, ALEXANDER:	60.00
Total SMITH, DENNIS:	73.36
Total SOUTHERN WINE & SPIRITS OF MN:	2,327.03
Total STANTEC CONSULTING SERVICES:	656.25
Total T & R ELECTRIC:	432.84
Total T.A. LAURITSEN SEPTIC & DRAIN:	185.00
Total THULL, MIKE:	735.00
Total TROY'S ELECTRIC COMPANY:	45.00
Total UPS:	34.43
Total US BANK:	1,713.00
Total USA BLUEBOOK:	416.68
Total VERIZON WIRELESS:	6,080.48
Total VIKING COCA-COLA BOTTLING CO.:	201.90
Total VISA:	2,411.25
Total WEST CENTRAL COMMUNICATIONS:	971.00

Total WILLIE'S KORNER STORE:	253.80
Total WILLMAR ELECTRIC SERVICE:	306.00
Total WOODS, KEITH:	250.00
Total XPRESS BILL PAY:	141.10
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Grand Totals:	315,812.97
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