

OFFICIAL CITY COUNCIL PROCEEDINGS
REGULAR SESSION
SEPTEMBER 5, 2017

A regular session of the Granite Falls City Council was called to order by Mayor David Smiglewski at 7:00 p.m., Tuesday, September 5th, in the Council Chambers of City Hall. Council Members present: DuWayne Galow, Sarina Otaibi, Joe Fagnano and Scott Peterson. Council Member Absent: Steve Nordaune. Staff present: City Manager Crystal Johnson and Finance Director Neal Carstensen. Also in attendance were EDA Director Cathy Anderson, Eric Soine and Advocate Tribune News Reporter Noah Lusti.

MINUTES: M/S GALOW/PETERSON TO APPROVE THE MINUTES OF THE AUGUST 21ST REGULAR MEETING. Motion carried unanimously by those present.

BILLS: M/S OTAIBI/GALOW TO APPROVE BILLS PRESENTED FOR PAYMENT. Motion carried unanimously by those present.

REPORTS: The Finance, Fire Department and Kilowatt Community Center Board reports were acknowledged at this time.

APPOINTMENTS: M/S FAGNANO/PETERSON APPOINTING SCOTT TEDRICK TO THE LIBRARY BOARD. Motion carried unanimously by those present.

CUSTODIAL SERVICES: Following discussion Galow introduced a resolution and moved its adoption authorizing execution of a renewal contract with Brenda Peterson for the maintenance of city buildings to run from October 1, 2017 through September 30, 2018 at a contract price of \$780 per month and \$15 per hour for any additional work requested.

RESOLUTION NO. 17-120

RESOLUTION RENEWING CONTRACT
FOR CUSTODIAL SERVICES - CITY BUILDINGS

WHEREAS, Brenda Peterson provided custodial services for city buildings for 2017; and

WHEREAS, Brenda Peterson has requested, in writing, pursuant to the renewal option in the above-referenced contract renewal of said contract at a rate of \$780 per month and \$15 per hour for any additional work as requested for the period October 1, 2017 through September 30, 2018.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, renewing the Custodial Services - City Buildings Contract with Brenda Peterson for the period of one year beginning October 1, 2017 through September 30, 2018 in the amount of Seven Hundred Eighty Dollars (\$780) per month and Fifteen Dollars (\$15) per hour for additional work requested, as per the terms of said contract.

Adopted by the City Council this 5th day of September, 2017.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Peterson, the resolution was adopted unanimously by those present.

STREAMGAGE: Pursuant to Resolution 12-66 council entered into a 5-year contract with U.S. Geological Survey relative to the installation, operation and maintenance of the streamgage. That contract has now expired and USGS has now submitted a renewal of that 5-year contract. Following discussion Fagnano introduced a resolution and moved its adoption authorizing execution of the 5-year contract which will run through 2021.

RESOLUTION NO. 17-121

RESOLUTION AUTHORIZING EXECUTION OF
5-YEAR JOINT FUNDING AGREEMENT – STREAMGAGE

WHEREAS, pursuant to Resolution No. 12-66 council accepted a grant from FEMA in the amount of \$25,351 for the purchase and installation of an automated streamgage to be used for flood forecasting; and

WHEREAS, the U.S. Department of the Interior, U.S. Geological Survey has requested the city enter into a 5-Year Joint Funding Agreement relative to operation and maintenance of the streamgage.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, authorizing execution of the 5-Year Joint Funding Agreement with the U.S. Geological Survey covering 2017 through 2021.

Adopted by the City Council this 5th day of September, 2017.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Galow, the resolution was adopted unanimously by those present.

DALLAS II: Pursuant to Resolution No. 17-117, a quote was received from B.G. Amundson to complete the installation of the handicapped entrance to Dallas II in the amount of \$8,940. Following discussion Galow introduced a resolution and moved its adoption accepting the quote from B.G. Amundson in the amount of \$8,940 to install the handicapped entrance to Dallas II.

RESOLUTION NO. 17-122

RESOLUTION ACCEPTING QUOTE FOR INSTALLATION OF
HANDICAPPED ENTRANCE TO DALLAS II

WHEREAS, pursuant to Resolution No. 17-117 council solicited quotes for the installation of a handicapped entrance to Dallas II; and

WHEREAS, a quote from B. G. Amundson was the only quote received in the amount of \$8,940.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, accepting the quote received from B. G. Amundson in the amount of \$8,940 to complete the installation of a handicapped entrance to Dallas II; financing for this will come from the Liquor Fund.

Adopted by the City Council this 5th day of September, 2017.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Peterson, the resolution was adopted unanimously by those present.

HWY 23 COALITION: Council discussed a request received from the Highway 23 Coalition to become a member of this coalition. Following discussion it was the consensus of council to table this matter until a representative from the coalition could attend a future council meeting to provide further information.

FIRE DEPARTMENT: Galow introduced the following resolution and moved its adoption authorizing the Fire Department to apply for a FEMA grant to assist with the purchase of new hoses and adapters, truck hard suction, low level strainer, new hydrant LDH assistance valve and new LDH valve for filling tankers for an approximate amount of \$25,000 with the local share to be approximately \$1,250.

RESOLUTION NO. 17-123

RESOLUTION AUTHORIZING SUBMITTAL
OF FEMA GRANT APPLICATION - FIRE DEPARTMENT

WHEREAS, the Granite Falls Volunteer Fire Department is in the process of completing a grant application for assistance from the Federal Emergency Management Agency for a grant to assist with the purchase of new hoses and adapters, truck hard suction, low level strainer, new hydrant LDH assistance valve and new LDH valve for filling tankers for an approximate amount of \$25,000; and

WHEREAS, should the grant be approved, the local match of 5% will be approximately \$1,250.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, approving submittal of the grant application to FEMA for assistance to the city in the purchase of the above described equipment for an approximate amount of \$25,000; and

Adopted by the City Council this 5th day of September, 2017.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Peterson, the resolution was adopted unanimously by those present.

Following discussion it was the consensus of council to have the Fire Department submit any future grant applications for council approval if there is a local match involved.

WWTP: Council was advised that following the last rain event rocks and debris entered into the sewer system and damaged the pump impellor and they need to be replaced. Staff has advised the city's insurance company and they will be investigating the situation and it could possibly pay for the damage.

MEMORIAL PARK: Otaibi introduced the following resolution and moved its adoption authorizing execution of the grant contract in the amount of \$596,000 to Phase 1 Improvements to Memorial Park.

RESOLUTION NO. 17-124

RESOLUTION AUTHORIZING EXECUTION OF GRANT CONTRACT WITH
STATE OF MINNESOTA – MEMORIAL PARK

WHEREAS, pursuant to Resolution No. 14-125 council authorized
submittal of a grant application to the Greater Minnesota Parks and Trails
Commission for Improvements to Memorial Park; and

WHEREAS, on January 22, 2016 the city was notified that the Greater
Minnesota Regional Park and Trail Commission recommended Memorial Park
project for a grant; and

WHEREAS, on November 30, 2016 Greater Minnesota Regional Parks &
Trails Commission advised the city that they had recommended funding of the
grant in the amount of \$595,613; and

WHEREAS, the 2017 State Legislature approved bonding for the
GMRPTC's request for funding for the grants; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE
FALLS, MINNESOTA, authorizing execution of the Grant Contract with the State
of Minnesota for Phase 1 Improvements in Memorial Park in the amount of
\$596,000.

Adopted by the City Council this 5th day of September, 2017.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Peterson, the resolution was adopted unanimously by those
present.

ASSESSMENTS: Following discussion and upon the recommendation of the EDA Board,
Galow introduced a resolution and moved its adoption waiving the special
assessments in the amount of \$37,173.27 on property located at 124 Fromm Circle.

RESOLUTION NO. 17-125

RESOLUTION WAIVING SPECIAL ASSESSMENT –
CHIPPEWA COUNTY PARCEL NO. 40-033-0205

WHEREAS, following removal of a nuisance structure assessments were
certified over to Chippewa County on parcel number 40-095-0759, Lot 59, Block

WHEREAS, the EDA Board requested the city to release its special tax assessment on this property.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, authorizing the release of the special tax assessment owed to the City of Granite Falls on property known as 124 Fromm Circle, Lot 59, Block 7, Highland Park 4th Addition in the amount of \$37,173.27.

Adopted by the City Council this 5th day of September, 2017.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Fagnano, the resolution was adopted unanimously by those present.

SALE OF PROPERTY: Also upon the recommendation of the EDA Board, Otaibi introduced the following resolution and moved its adoption authorizing the sale of property located at 124 Fromm Circle to Soine Construction in the amount of \$1 contingent upon execution of a Development Agreement including a Reverter Clause that provided that a Certificate of Occupancy must be received by December 31, 2019, or the property reverts back to the city.

RESOLUTION NO. 17-126

RESOLUTION AUTHORIZING SALE OF CITY OWNED LAND

WHEREAS, the EDA Board at its August 14th meeting has requested the city authorize the sale of Parcel No. 40-095-0759, Lot 59, Block 7, Highland Park 4th Addition for the amount of \$1, to S & H Properties contingent upon execution of a Developer's Agreement including a Reverter Clause that states should a Certificate of Occupancy not be received by December 31, 2019, the property reverts back to the city and the property having a clear title.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, authorizing the sale of city owned property located in Chippewa County known as Lot 59, Block 7, Highland Park 4th Addition in the amount of \$1 to S & H Properties contingent upon execution of a Developer's Agreement including a Reverter Clause that states should a Certificate of Occupancy not be received by December 31, 2019, the property reverts back to the city and that the property has a clear title.

Adopted by the City Council this 5th day of September, 2017.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Galow, the resolution was adopted unanimously by those present.

FLOODWALL: Staff advised council that the EDA Board and Granite Area Arts Council have received notice that its grant application was approved in the amount of \$15,700 to paint the back of the KK Berge Building and a portion of the floodwall. A committee will now be formed to develop options for the painting.

EDA HOUSING: EDA Director Anderson was in attendance to advise council that she and the EDA Board are looking into possibly building additional multi-family housing units.

PARKING: EDA Director Anderson also requested council consider placing “no parking” signs along the south side of Jordan Drive adjacent to the Granite Falls Manor. Following discussion M/S/ OTAIBI/PETERSON PLACE “NO PARKING” SIGNS ON THE SOUTH SIDE OF JORDAN DRIVE FROM THE EAST DRIVEWAY TO THE WEST DRIVEWAY ADJACENT TO THE GRANITE FALLS MANOR. Motion carried unanimously by those present.

COUNCIL VACANCY: As the City Charter requires council to declare a vacancy on the council due to Steve Schaub’s death, Galow introduced the following resolution and moved its adoption declaring a vacancy on the City Council.

RESOLUTION NO. 17-127

RESOLUTION DECLARING A VACANCY ON COUNCIL

WHEREAS, Council Member Steve Schaub passed away on August 12th.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, declaring a vacancy on the City Council.

Adopted by the City Council this 5th day of September, 2017.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Otaibi, the resolution was adopted unanimously by those present.

Council also reviewed a questionnaire that could be used by persons interested in appointment to the council. Staff will revise the questionnaire for further discussion at the next meeting.

2017 UTILITY IMPROVEMENTS: Council was updated regarding the 2017 Utility Improvements.

AIRPORT IMPROVEMENTS: Council was advised that the improvement project at the airport should be completed by September 8th.

FIRE HALL/ELECTRIC DEPARTMENT: Staff advised council that the judge has signed off on ownership of this building.

APPOINTMENT: M/S GALOW/OTAIBI TO APPOINT SCOTT PETERSON TO THE EDA BOARD AND THE PLANNING COMMISSION TO FILL OUT STEVE SCHAUB'S APPOINTMENTS. Motion carried unanimously by those present.

M/S/P PETERSON/GALOW TO ADJOURN 8:15 p.m.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

BILLS PAID:

Total 2XL CORPORATION:	122.17
Total ADVOCATE-TRIBUNE:	380.00
Total ARTIC GLACIER INC:	184.32
Total AUTOMATIC SYSTEMS CO:	1,322.80
Total AXON ENTERPRISE INC:	147.92
Total BACKES TECHNOLOGY SERVICES INC:	95.00
Total BARN RESTORATION SPECIALIST CORP:	4,940.00
Total BARNES, GREGORY:	234.36
Total BREAKTHRU BEVERAGE:	1,591.32
Total CARSTENSEN, NEAL:	63.01
Total CENGAGE LEARNING-GALE:	37.20
Total CENTURYLINK:	146.64
Total CHAPMAN METERING:	25.00
Total CITIZENS ALLIANCE BANK:	30.00
Total COLLECTION BUREAU:	11.17
Total DAN'S SHOP INC:	34.09
Total DUININCK BROS. INC.:	77,907.24

Total FRIENDS OF MUSIC:	25.00
Total FRY, STEPHANIE:	475.00
Total G & K SERVICES:	107.85
Total GILLUND ENTERPRISES:	218.95
Total GRANDVIEW VALLEY WINERY:	264.00
Total GRANITE FALLS CONSTRUCTION CO:	175.00
Total HALDEMAN-HOMME INC:	180.00
Total HAWKINS INC:	1,069.77
Total HEARTLAND PAYMENT SYSTEMS:	142.08
Total HOERNEMANN, PAUL:	255.00
Total JOHNSON, CRYSTAL:	28.96
Total KIEFER SWIM PRODUCTS:	138.85
Total KNUTSON, ERIK:	18.00
Total LIGHT FUND:	37,945.35
Total LOCHER BROTHERS:	2,617.35
Total MADISON BOTTLING CO.:	12,116.85
Total MARCO TECHNOLOGIES LLC:	55.06
Total MARTIN MARIETTA AGGREGATES:	123.30
Total MINNESOTA VALLEY TECH. INC:	360.00
Total MN DEPT OF HEALTH-WATER:	1,942.00
Total MN DEPT OF REVENUE:	30,329.00
Total MN DPT OF LABOR & INDUSTRY:	1,757.00
Total MN NCPERS-496000:	48.00
Total MN VALLEY TESTING LAB INC.:	268.50
Total MONEY MOVERS:	33.00
Total OFFICE PEEPS:	23.43
Total PETERSON, BRENDA:	750.00
Total PETTY CASH:	92.32
Total REZNECHEK, DONALD:	13.42
Total RODEBERG & BERRYMAN INC.:	18,481.05
Total SHRED-IT USA:	763.03
Total SINA, ALEXANDER:	60.00
Total STANTEC CONSULTING SERVICES:	866.25
Total SYRING, MELISSA:	1,200.00
Total TROY'S ELECTRIC COMPANY:	210.00
Total UNIVAR USA INC:	13,349.28
Total UPS:	15.42
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Total US BANK:	1,492.41
Total VIKING COCA-COLA BOTTLING CO.:	107.80
Total VOUDRIE, GRETA:	30.00
Total WOODS, KEITH:	250.00
Total XPRESS BILL PAY:	155.90
Total ZEP:	255.44
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Grand Totals:	216,081.86