

OFFICIAL CITY COUNCIL PROCEEDINGS
REGULAR SESSION
SEPTEMBER 18, 2017

A regular session of the Granite Falls City Council was called to order by Mayor Smiglewski at 7:00 p.m., Monday, September 18th, in the Council Chambers of City Hall. Council Members present: Sarina Otaibi, Steve Nordaune, Joe Fagnano and Scott Peterson. Council Member absent: DuWayne Galow. Staff present: City Manager Crystal Johnson, Finance Director Neal Carstensen and City Clerk Joan Taylor. Also in attendance were EDA Director Cathy Anderson, Chris Henjum from CGMC, Andrew Peterson, Tammy Isfeld and Advocate News Reporter Kyle Klausing.

MINUTES: M/S NORDAUNE/PETERSON TO APPROVE THE MINUTES OF THE SEPTEMBER 5th REGULAR MEETING. Motion carried unanimously by those present.

BILLS: M/S NORDAUNE/PETERSON TO APPROVE BILLS PRESENTED FOR PAYMENT. Motion carried unanimously by those present.

CGMC: Chris Henjum from the Coalition of Greater Minnesota Cities was in attendance to give council an update on the 2017 Legislative Session.

REPORT: The Airport Commission report was acknowledged at this time.

REPORT: The Building Inspector's report was acknowledged at this time. Andrew Peterson was in attendance to discuss with council the Building Inspector's inspection report of premises located 535 9th Avenue. He advised council that they will be moving from this premises and would like to offer this parcel to the city.

FLOODWALL: Tammy Isfeld was in attendance to discuss with council the two illustrations proposed for painting on the floodwall. Following discussion M/S NORDAUNE/OTAIBI TO APPROVE DRAWING #1 WITH MOSAIC INCLUDED FOR THE FLOODWALL PAINTING. Motion carried unanimously by those present.

REPORTS: The EDA Board report was acknowledged at this time.

Upon the recommendation of the EDA Board, Nordaune introduced the following resolution and moved its adoption authorizing the sale of Lot 5, Block 2, Granite Falls Industrial Park First Addition to LA Construction in the amount of \$9,000 contingent upon entering into a Development Agreement.

RESOLUTION NO. 17-128

RESOLUTION AUTHORIZING SALE OF CITY OWNED LAND

WHEREAS, the EDA Board at its September 11th meeting has requested the city authorize the sale of Parcel No. 40-037-0225, Lot 5, Block 2, Granite Falls Industrial Park First Addition for the amount of \$9,000, to LA Construction

contingent upon execution of a Developer's Agreement including a Reverter Clause that requires a Certificate of Occupancy be issued by December 31, 2019.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, authorizing the sale of city owned property located in Chippewa County known as Lot 5, Block 2, Granite Falls Industrial Park First Addition in the amount of \$9,000 to LA Construction contingent upon execution of a Developer's Agreement including a Reverter Clause that requires a Certificate of Occupancy be issued by December 31, 2019.

Adopted by the City Council this 18th day of September, 2017.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Fagnano, the resolution was adopted unanimously by those present.

Also upon the recommendation of the EDA Board, Nordaune introduced a resolution and moved it adoption authorizing assistance in the amount of \$3,500 towards the repair work necessary for reopening of the child care program at Minnesota West Community College

RESOLUTION NO. 17-129

RESOLUTION AUTHORIZING CONTRIBUTION TO
CONSTRUCTION WORK FOR CHILD CARE SPACE

WHEREAS, Minnesota West Community College has requested assistance from the EDA and city for demo work that is necessary to house the new child care space; and

WHEREAS, the EDA Board is recommending a maximum of \$7,000 assistance for this work with the city and EDA paying ½ each or \$3,500.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, authorizing assistance in the amount of \$3,500 towards the repair work necessary for reopening of the child care program at Minnesota West Community College.

Adopted by the City Council this 18th day of September, 2017.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Peterson, the resolution was adopted unanimously by those present.

EDA Director Anderson also updated council regarding a feasibility study regarding city owned housing. Following discussion this matter was tabled for a later meeting.

REPORTS: The Hospital Board report and Police Chief’s report were acknowledged at this time.

APPOINTMENT: M/S OTAIBI/FAGNANO TO APPOINT STEVE NORDAUNE AS CITY COUNCIL VICE PRESIDENT. Motion carried unanimously by those present.

LIQUOR LICENSE: M/S NORDAUNE/PETERSON APPROVING A TEMPORARY LIQUOR LICENSE FOR THE CHAMBER OF COMMERCE TO SERVE WINE AT OPENING NIGHT OF THE MEANDER INSIDE THE KK BERGE BUILDING OR OUTSIDE IN THE ADJACENT ENCLOSED AREA. Motion carried unanimously by those present.

2018 BUDGET: The following resolutions pertaining to the 2018 budget were acted on:

Introduced by Nordaune:

RESOLUTION NO. 17-130

RESOLUTION APPROVING PROPOSED TAX LEVY
PAYABLE 2018 AND CALLING PUBLIC HEARING FOR
GENERAL FUND BUDGET FOR 2018

BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, COUNTIES OF YELLOW MEDICINE AND CHIPPEWA, STATE OF MINNESOTA, that the following sums of money be levied for the current year, collectible in 2018, upon the taxable property in said City of Granite Falls, Minnesota, for the following purposes:

	2018 Levy
GENERAL FUND	\$ 1,048,142
2007 GO IMPROVEMENT	52,100
2010 GO IMPROVEMENT	66,900
2011 GO IMPROVEMENT	210,370
2012 REFUNDING	168,169
2013 GO IMPROVEMENT	13,118
2014 GO IMPROVEMENT	70,557
2016 GO IMPROVEMENT	102,886

COMMUNITY CENTER 130,600

Total \$ 1,862,842

BE IT FURTHER RESOLVED, to call for a hearing on the General Fund Budget for 2018, for December 4, 2017 at 6:30 p.m., and to call for a continuation hearing on the General Fund Budget for December 18, 2016 at 7:15 p.m.

The city clerk is hereby instructed to transmit a certified copy of this resolution to the county auditors of Yellow Medicine and Chippewa counties, Minnesota.

Adopted by the City Council this 18th day of September 2017.

David Smiglewski
Mayor

ATTEST:
Joan M. Taylor
City Clerk

With second by Fagnano, the resolution was adopted unanimously by those present.

Introduced by Nordaune:

RESOLUTION NO. 17-131

RESOLUTION APPROVING PROPOSED
GENERAL FUND BUDGET FOR YEAR 2018

BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, that the following budget provides a financial program for said city during the fiscal year beginning January 1, 2018 and ending December 31, 2018, and it is hereby approved, viz:

REVENUES

	2018
General Property Tax	\$1,048,142
Licenses & Permits	34,200
Intergovernmental Revenue	1,121,033
Charges for Services	162,600
Fines & Forfeits	10,275
Other Financing Sources	341,000
Miscellaneous Revenue	<u>56,300</u>

\$2,773,550

EXPENDITURES

General Government	\$391,755
Public Safety	823,015
Public Works	474,950
Culture & Recreation	230,167
Miscellaneous/Other Functions	347,150
Transfers	506,513
	<u>\$2,773,550</u>

Adopted by the City Council this 18th day of September 2017.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Peterson, the resolution was adopted unanimously by those present.

Introduced by Nordaune:

RESOLUTION NO. 17-132

RESOLUTION APPROVING PROPOSED
SPECIAL REVENUE FUND
AND ENTERPRISE FUND BUDGETS FOR 2017

WHEREAS, per generally accepted accounting principles promulgated by the National Council on Governmental Accounting, a formal budget is to be adopted for the following Special Revenue and Enterprise funds; and

	REVENUES	EXPENSES
Dutch Elm #211	\$12,000	\$12,000
Lodging Tax #260	13,000	12,400
Gas Franchise #270	75,000	75,000
PUR #401	48,250	31,725
General Revenue Capital Imp. #411	298,513	554,728
Light Fund #601	3,578,400	3,515,357
Water Fund #602	860,350	910,501
Sewer Fund #609	753,592	516,936
Liquor Fund #611	1,272,845	1,239,311
Community Center #612	480,375	466,675

Cable TV #614	36,000	36,000
Motor Vehicle #615	125,100	147,200
Community Housing #616	250,000	226,078
Library Trust #801	2,650	2,650
Volstead Trust #831	0	0

WHEREAS, since formal budgets are not required for all other funds, they are available as financial projections for those funds.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, to adopt the budgets for the Special Revenue funds and Enterprise funds as stated above, for the City of Granite Falls during the fiscal year beginning January 1, 2018 and ending December 31, 2018.

Adopted by the City Council this 18th day of September 2017.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Otaibi, the resolution was adopted unanimously by those present.

Introduced by Nordaune:

RESOLUTION NO. 17-133

RESOLUTION APPROVING PROPOSED TRANSFERS
OF GENERAL FUNDS
TO VARIOUS CITY FUNDS FOR 2018 BUDGET

BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, to authorize the transfer of the indicated amounts of monies from the General Fund to the various funds listed below for the 2017 budget:

Community Development	\$30,000
Capital Improvements	293,513
Dutch Elm	12,000
Severance Pay Trust	-0-
Airport Construction	15,000
Kilowatt Community Center	193,000
Liquor Debt Service	-0-
Volstead Trust	-0-

Adopted by the City Council this 18th day of September 2017.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Fagnano, the resolution was adopted unanimously by those present.

Introduced by Fagnano:

RESOLUTION NO. 17-134

RESOLUTION APPROVING PROPOSED TRANSFERS
OF ENTERPRISE FUNDS TO THE 2018 GENERAL
AND AIRPORT CONSTRUCTION FUND

BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, to authorize the transfer of the indicated amounts of monies from the following listed funds to the General Fund and Airport Construction Fund for the operation of its 2018 budget:

The following funds will make a transfer of the stated amount to the General Fund in 2018:

Light Fund	\$241,000
Liquor Fund	100,000

The following funds will make a transfer of the stated amount to the Airport Construction Fund in 2018:

Light Fund	\$5,550
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Adopted by the City Council this 18th day of September 2017.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Nordaune, the resolution was adopted unanimously by those present.

Introduced by Nordaune:

RESOLUTION NO. 17-135

RESOLUTION APPROVING PROPOSED 5-YEAR CAPITAL IMPROVEMENTS PLAN
AND EQUIPMENT REPLACEMENT SCHEDULE – ALL FUNDS

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, that the 5-Year Capital Improvements Plan and Equipment Replacement Schedule (a copy of which is on file in the office of the City Clerk), as presented at the Granite Falls City Council meeting held on Monday, September 18, 2017 is hereby approved.

Adopted by the City Council this 18th day of September 2017.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Otaibi, the resolution was adopted unanimously by those present.

MEMORIAL PARK: Fagnano introduced the following resolution and moved its adoption authorizing execution of the proposal received from Damon Farber Landscape Architects in an amount not to exceed \$98,650 to provide services described above to complete Phase I Improvements to Memorial Park. Should additional services be requested it will be billed on a per-hour basis as set forth in the proposal.

RESOLUTION NO. 17-136

RESOLUTION ACCEPTING PROPOSAL FOR ARCHITECTURAL, ENGINEERING AND
LANDSCAPE ARCHITECTURAL SERVICES –
MEMORIAL PARK PHASE I IMPROVEMENTS

WHEREAS, pursuant to Resolution No. 16-49 council accepted the proposal received from Damon Farber Landscape Architects to provide architectural services to complete the Memorial Park Implementation Plan; and

WHEREAS, pursuant to Resolution No. 17-124 council entered into a Grant Contract with the State of Minnesota in the amount of \$596,000 to complete Phase I Improvements to Memorial Park; and

WHEREAS, Damon Farber Landscape Architects has now submitted a proposal for architectural, Engineering and landscape services relative to Phase I Improvements for Memorial Park to include developing plans and specifications and bidding documents in an amount not to exceed \$98,650; however, if additional services are requested and approved it will be billed on a per-hour basis.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, accepting the proposal received from Damon Farber Landscape Architects in an amount not to exceed \$98,650 to provide services described above to complete Phase I Improvements to Memorial Park. Should additional services be requested it will be billed on a per-hour basis as set forth in the proposal.

Adopted by the City Council this 18th day of September, 2017.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Peterson, the resolution was adopted unanimously by those present.

Council was advised that the State Historic Preservation Office has requested an ecological review of the park prior to any new construction.

WWTP: Upon the recommendation of the Utilities Commission and due to necessity to getting the repairs done quickly, Nordaune introduced a resolution and moved its adoption waiving calling for quotes and accepting the quote received from Minnesota Pump Works in the amount of \$11,350.50 to purchase and install four impellers for the submersible pumps damaged during the heavy rain fall.

RESOLUTION NO. 17-137

RESOLUTION WAIVING CALLING FOR QUOTES AND ACCEPTING QUOTE
FOR REPLACEMENT OF IMPELLERS - WWTP

WHEREAS, following the heavy rain event rock and debris entered the storm sewer system and damaged four impellers for the submersible pumps located in the Minnesota Avenue lift station; and

WHEREAS, it being in the best interest of the city to expedite the replacement of the impellers it has been recommended that council waive

calling for quotes and accept the quote received from Minnesota Pump Works in the amount of \$11,530.50.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, waiving calling for quotes and accepting the quote from Minnesota Pump Works in the amount of \$11,530.50 to replace the four impellers.

Adopted by the City Council this 18th day of September, 2017.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Otaibi, the resolution was adopted unanimously by those present.

DALLAS II: Nordaune introduced the following resolution and moved its adoption calling for quotes for purchase and installation of handicapped doors at Dallas II.

RESOLUTION NO. 17-138

RESOLUTION CALLING FOR QUOTES FOR PURCHASE AND
INSTALLATION OF HANDICAPPED DOOR – DALLAS II

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, calling for quotes for the purchase and installation of a handicapped door at Dallas II; said quotes to be considered by council at the October 2nd meeting.

Adopted by the City Council this 18th day of September, 2017.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Peterson, the resolution was adopted unanimously by those present.

COUNCIL VACANCY: Following discussion it was the consensus of council to place an ad in the Advocate Tribune concerning the vacancy on council. The ad will run for two weeks.

2017 UTILITY IMPROVEMENTS: Council was advised that the sanitary sewer and service lines have been completed, the watermain is complete and the storm sewer should be completed this week, with grading and base to begin the week of the 18th.

AIRPORT RUNWAY: Staff advised council that the final work of seeding and landscaping is almost complete and the airport is once again open.

VOLSTEAD HOUSE: Should the weather cooperate, this project should be completed by the end of the week also.

ADJOURN: M/S/P NORDAUNE/PETERSON TO ADJOURN at 8:52 p.m.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

BILLS PAID:

Total 101 DEVELOPMENT RESOURCES INC:	22,910.78
Total ABDO EICK & MEYERS:	3,000.00
Total ADVOCATE-TRIBUNE:	1,057.80
Total ALMICH'S MARKET:	68.16
Total AMERICAN WELDING & GAS INC:	221.39
Total ARNESON DISTRIBUTING INC.:	49.00
Total ARTIC GLACIER INC:	278.87
Total ARTISAN BEER COMPANY:	47.00
Total AUS, JOHN:	75.00
Total AUS, NANCY:	100.00
Total BACKES TECHNOLOGY SERVICES INC:	190.00
Total BEVERAGE WHOLESALERS:	414.50
Total BISBEE PLUMBING & HEATING:	280.00
Total BOLTON & MENK INC:	22,500.00
Total BOND TRUST SERVICES CORP:	71,402.50
Total BONNEMA RUNKE STERN INC:	650.00
Total BORDER STATES ELECTRIC SUPPLY:	1,756.45
Total BREAKTHRU BEVERAGE:	4,700.66
Total BREMMER, RYAN:	12,530.85
Total BROTHERS FIRE PROTECTION CO:	116.00
Total CASEY'S GENERAL STORE:	8,781.72
Total CENTRAL MN MUNICIPAL POWER:	149,075.06
Total CENTURYLINK:	1,833.56
Total CITIZENS ALLIANCE BANK:	5,352.85
Total CNH CAPITAL:	346.11
Total CONVENTION & VISITORS BUREAU:	2,418.72
Total DAMON FABER ASSOCIATES:	1,701.75
Total DEBLIECK, WAYNE:	25.00
Total DEKAM, MEAGAN:	25.00

Total DELL MARKETING LP:	1,538.44
Total DEPARTMENT OF ENERGY:	17,313.54
Total DEPARTMENT OF HUMAN SERVICES:	2,723.45
Total DUININCK BROS. INC.:	615,925.53
Total EDEN'S GREEN NURSERY & LANDSCAPE:	3,852.95
Total EISCHENS, DAVE:	412.50
Total EXCEL OVERHEAD DOOR:	220.52
Total FARMERS UNION OIL CO.:	4,201.12
Total G & K SERVICES:	181.25
Total GILLESPIE, MARY:	192.00
Total GOPHER STATE ONE-CALL:	44.55
Total GRANITE FALLS AUTO PARTS:	491.56
Total GRANITE FALLS BANK:	4,071.72
Total GRANITE FALLS CONSTRUCTION CO:	2,223.00
Total GRANITE TRUE VALUE:	1,358.85
Total GRAYMONT CAPITAL INC:	5,864.89
Total GREAT PLAINS GAS CO.:	1,972.95
Total HAWKINS INC:	1,999.18
Total HD SUPPLY FACILITIES MAINT.:	164.21
Total HEMINGSON, BONNIE:	17.20
Total HENLE PRINTING COMPANY:	1,509.21
Total HILLYARD-HUTCHINSON:	49.30
Total HOERNEMANN, PAUL:	255.00
Total HOLMSTROM & KVAM PLLP:	806.25
Total JOHNSON BROS WHOLESALE LIQUOR:	8,714.49

Total JORGENSON, ASHLYN:	32.92
Total KEELER-AUS, RAE ANN:	650.00
Total KIEFERT, ROBERT:	20.47
Total LAVIN FAMILY CHIROPRACTIC CENTER INC:	487.50
Total LIGHT FUND:	59.02
Total LINCOLN PIPESTONE RURAL WATER:	171.22
Total LOCHER BROTHERS:	16,633.76
Total LS ENGINEERS:	6,310.00
Total MADDEN GALANTER HANSON LLP:	55.60
Total MADISON BOTTLING CO.:	3,452.55
Total MADISON NATIONAL LIFE:	199.08
Total MARCO TECHNOLOGIES LLC:	241.38
Total MARTIN MARIETTA AGGREGATES:	904.85
Total MARTIN TRUCKING:	656.00
Total MEDIACOM:	63.01
Total MINNESOTA VALLEY TECH. INC:	93.75
Total MN DEPT OF COMMERCE:	705.75
Total MN DEPT OF HEALTH-WATER:	23.00
Total MN DPT OF LABOR & INDUSTRY:	852.44
Total MN MULTI HOUSING ASSOCIATION:	189.00
Total MN VALLEY COOPERATIVE:	1,171.73
Total MN VALLEY TESTING LAB INC.:	650.00
Total MVTV:	338.75
Total NORTH CENTRAL BUS & EQUIPMENT:	22.89
Total OFFICE DEPOT:	211.37
Total PHILLIPS WINE & SPIRITS CO.:	6,038.51
Total PITNEY BOWES INC.:	317.22
Total PRAETORIAN DIGITAL:	2,250.00
Total PRENTICE PLACE COMMONS ASSN:	100.51
Total PROUTY, BRENT:	3.93
Total SAND, KRIS:	50.00
Total SAWMILL, THE:	1,141.94
Total SHARE CORP.:	209.00
Total SOUTHERN WINE & SPIRITS OF MN:	2,869.55
Total STAR TRIBUNE:	430.04
Total SVOBODNY, JENNIFER:	150.00
Total SW-WC SERVICE COOPERATIVES:	37,004.50
Total TAYLOR, ROSS & GRACE:	55.00
Total THIELEN BUS LINES INC:	715.00
Total TIMM, DEREK:	2,907.50
Total TROY'S ELECTRIC COMPANY:	1,591.14
Total TV UNLIMITED:	16.88

Total U.S. GEOLOGICAL SURVEY:	8,160.00
Total USA BLUEBOOK:	297.19
Total VERIZON WIRELESS:	5,584.68
Total WEBER CONSTRUCTION:	9,650.00
Total WEST CENTRAL COMMUNICATIONS:	99.75
Total WEST CENTRAL SANITATION:	795.67
Total WILKENING, ZACH:	141.24
Total WINE MERCHANTS:	240.00
Total XCEL ENERGY:	1,346.20
Total XEROX CORPORATION:	72.84
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Grand Totals:	1,104,446.72