

OFFICIAL CITY COUNCIL PROCEEDINGS
REGULAR SESSION
OCTOBER 16, 2017

A regular session of the Granite Falls City Council was called to order by Mayor Smiglewski at 7:00 p.m., Monday, October 16th, in the Council Chambers of City Hall. Council Members present: DuWayne Galow, Sarina Otaibi, Steve Nordaune, Joe Fagnano and Scott Peterson. Staff present: City Manager Crystal Johnson and Finance Director Neal Carstensen. Also in attendance were EDA Director Cathy Anderson, Melissa Streich from Western MN Prairie Waters Tourism, Robert Fluto and Advocate News Reporter Kyle Klausing.

MINUTES: M/S GALOW/NORDAUNE TO APPROVE THE MINUTES OF THE OCTOBER 2ND REGULAR MEETING. Motion carried unanimously.

BILLS: M/S NORDAUNE/PETERSON TO APPROVE BILLS PRESENTED FOR PAYMENT. Motion carried unanimously.

WESTERN PRAIRIE WATERS: Melissa Streich, Communications & Tourism Coordinator for the Western Minnesota Prairie Waters Tourism Bureau was in attendance to update council on what the bureau has been doing in 2017 concerning tourism in our area.

ASSESSMENTS: Robert Fluto was in attendance to request the city forgive the assessments on property located at 215 9th Avenue. Following discussion this matter was tabled until further information can be obtained on how to proceed.

REPORT: The Airport Commission and Building Inspector's reports were acknowledged at this time.

REPORT: The EDA Board report was acknowledged at this time. EDA Director Anderson was in attendance to update council concerning EDA activities.

CHILD CARE GRANT APPLICATION: EDA Director Anderson requested authorization to apply for a Minnesota Department of Employment and Economic Development Child Care Grant in the amount of \$50,000. Following discussion Nordaune introduced a resolution and moved its adoption authorizing the submittal of a grant to DEED in the amount of \$50,000 of which the local match will be \$25,000 to be split between the city and EDA.

RESOLUTION NO. 17-142

RESOLUTION AUTHORIZING SUBMITTAL OF CHILD CARE GRANT
APPLICATION TO THE DEPARTMENT OF EMPLOYMENT AND ECONOMIC
DEVELOPMENT

WHEREAS, Cathy Anderson on behalf of the Granite Falls EDA is in the process of completing a Child Care Grant application for assistance from the Minnesota Department of Employment and Economic Development to help increase the supply of quality child care providers; and

WHEREAS, the grant would include a 50/50 match from the city with the EDA and the city splitting the \$25,000 match.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, approving submittal of the grant application to Minnesota Department of Employment and Economic Development in the amount of \$50,000 which would include the \$25,000 match being split between the EDA and the city.

Adopted by the City Council this 16th day of October, 2017.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Otaibi, the resolution was adopted unanimously.

SMALL CITIES GRANT: EDA Director Anderson also requested council approval of a transfer from the 804 Flood Account to the 241 Redevelopment Account to cover the deficit in that account and to use this amount to cover administration fees for the Small Cities Grant should the city be awarded the grant. Following discussion, Nordaune introduced a resolution and moved its adoption authorizing the transfer of \$11,775 from the 804 Flood Fund to the 241 Redevelopment Account to cover administration costs for the Small Cities Grant contingent upon the city receiving this grant.

RESOLUTION NO. 17-143

RESOLUTION TRANSFERRING FUNDS FROM 804 FLOOD ACCOUNT TO THE 241 REDEVELOPMENT ACCOUNT

WHEREAS, the EDA Board at its October 9th meeting recommended that council approve the transfer of \$11,775 from the 804 Flood Account to the 241 Redevelopment Account to cover the deficit and provide funding for administration fees for the Small Cities Grant application.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, authorizing \$11,775 be transferred from the 804 Flood Account into the 241 Redevelopment Account to cover administration fees for

the Small Cities Grant if approved; if the grant is not approved the money will stay in the 804 Flood Account.

Adopted by the City Council this 16th day of October, 2017.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Fagnano, the resolution was adopted unanimously.

REPORTS: The Hospital Board report, Police Chief's report, Street Committee report and Finance Report were acknowledged at this time.

STREET COMMITTEE: M/S GALOW/PETERSON TO APPOINT STEVE NORDAUNE TO THE STREET COMMITTEE. Motion carried unanimously.

AIRPORT EMERGENCY MANAGEMENT PLAN: Upon the recommendation of the Airport Commission, Nordaune introduced the following resolution and moved its adoption adopting the Airport Emergency Management Plan as presented.

RESOLUTION NO. 17-144

RESOLUTION ADOPTING AIRPORT EMERGENCY MANAGEMENT PLAN

WHEREAS the Airport Commission is recommending council consider adopting the Airport Emergency Management Plan as reviewed by the commission.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, adopting the Airport Emergency Management Plan as recommended by the Airport Commission.

Adopted by the City Council this 16th day of October, 2017.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Peterson, the resolution was adopted unanimously.

ELECTRIC DEPARTMENT: Nordaune introduced the following resolution and moved its adoption soliciting quotes for the installation of insulation and tin in Electrical Department Building #2.

RESOLUTION NO. 17-145

RESOLUTION SOLICITING QUOTES FOR
INSTALLATION OF INSULATION AND TIN IN ELECTRICAL BUILDING #2

WHEREAS, it has been recommended that council solicit quotes for the installation of insulation and tin in Electrical Building #2.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, soliciting labor quotes for the installation of insulation and tin in Electrical Building #2; said quotes to be considered by council at its November 6th meeting.

Adopted by the City Council this 16th day of October, 2017.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Galow, the resolution was adopted unanimously.

HIGHWAY 23 COALITION: Following further discussion, Nordaune introduced a resolution and moved its adoption to approve membership in the Highway 23 Coalition of Greater Minnesota Cities at the Advocate Level of \$1,500.

RESOLUTION NO. 146

RESOLUTION APPROVING MEMBERSHIP IN
HIGHWAY 23 COALITION

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, approving membership at the Advocate Level of \$1,500 in the Minnesota Highway 23 Coalition.

Adopted by the City Council this 16th day of October, 2017.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Fagnano, the resolution was adopted unanimously.

MEMORIAL PARK: Council was updated relative to the Phase 1 Improvements to Memorial Park. The Phase 1 Improvements should begin early next year.

2017 UTILITY IMPROVEMENTS: Staff advised council that the 8th Avenue Improvements will be completed on time but due to high water the projects in the alley behind Prentice will be delayed. Therefore, Duininck, Inc. has requested an extension of that project from October 27th until November 17th. Following discussion, Galow introduced a resolution and moved its adoption extending the final completion date for the 2017 Utility Improvement Project from October 27th until November 17th.

RESOLUTION NO. 17-147

RESOLUTION APPROVING EXTENSION OF FINAL COMPLETION DATE
2017 UTILITY IMPROVEMENT PROJECT

WHEREAS, pursuant to Resolution No. 17-75 council accepted a bid from Duininck, Inc. in the amount of \$727,943.35 to complete the 2017 Utility Improvement Project; and

WHEREAS, the final completion date for this project was scheduled for October 27, 2017; and

WHEREAS, due to high water the portion of the project located in the alley behind Prentice Street has been delayed and Duininck is requesting an extension for this portion of the project from October 27th until November 17, 2017.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, extending the final completion date for the 2017 Utility Improvement Project from October 27th to November 17, 2017.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Nordaune, the resolution was adopted unanimously.

DALLAS II BUILDING: Staff will be looking into the air pressure problems at the Dallas II/Bottle Shop Building.

HAZARDOUS BUILDING: The city is awaiting an answer from the School District relative to the structure located at 535 9th Avenue.

PEDESTRIAN BRIDGE LIGHTING: Staff advised council that the representative from JTH Lighting Alliance will be here at 5:00 p.m., October 30th with a sample of the new lighting suggested for the bridge.

CHARITABLE GAMBLING: Council acknowledged two separate gambling licenses, one for the Lions Club for its calendar sales and one for a Hoops Club Raffle, both with no waiting period.

ADJOURN: M/S/P NORDAUNE/OTAIBI TO ADJOURN at 8:22 p.m.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

BILLS PAID:

Total ABDO EICK & MEYERS:	11,980.00
Total ADVOCATE-TRIBUNE:	45.00
Total ALEX AIR APPARATUS:	697.00
Total ALMICH'S MARKET:	36.44
Total ALPHA WIRELESS:	189.00
Total AMERICAN WELDING & GAS INC:	1,579.51
Total ARNESON DISTRIBUTING INC.:	49.00
Total ARTIC GLACIER INC:	146.54
Total AUS, NANCY:	100.00
Total AUTOMATIC SYSTEMS CO:	1,107.26
Total BARR ENGINEERING CO.:	891.50
Total BEVERAGE WHOLESALERS:	121.60
Total BOLTON & MENK INC:	51,250.00
Total BORDER STATES ELECTRIC SUPPLY:	4,025.77
Total BREAKTHRU BEVERAGE:	4,356.91
Total BREMMER, RYAN:	90.00
Total CENTRAL MN MUNICIPAL POWER:	135,634.17
Total CHAPPELL CENTRAL:	942.35
Total CITIZENS ALLIANCE BANK:	5,352.85
Total CNH CAPITAL:	186.00
Total COLLECTION BUREAU:	25.00
Total CONVENTION & VISITORS BUREAU:	5,285.06
Total COOKE CO., J.P.:	61.80
Total DAN'S SHOP INC:	9.27
Total DEPARTMENT OF ENERGY:	15,223.08
Total EISCHENS, LAMBERT:	375.00
Total ENESTVEDT, DEB:	700.00
Total FARMERS UNION OIL CO.:	4,647.70

Total FRENCH GLASS & SPECIALTY:	103.80
Total G & K SERVICES:	140.33
Total GOPHER STATE ONE-CALL:	40.50
Total GRANITE FALLS AUTO PARTS:	176.18
Total GRANITE FALLS BANK:	4,963.50
Total GRANITE FALLS CONSTRUCTION CO:	375.00
Total GRANITE TRUE VALUE:	2,416.71
Total GRAYMONT CAPITAL INC:	4,119.49
Total GREAT PLAINS GAS CO.:	2,124.68
Total HAWKINS INC:	554.18
Total HOERNEMANN, PAUL:	255.00
Total HOLIEN, BARBARA:	1,417.50
Total HOLMSTROM & KVAM PLLP:	12,872.85
Total IMS PLUMBING LLC:	116.25
Total ISFELD, TAMARA:	49.89
Total JOHNSON BROS WHOLESALE LIQUOR:	5,327.40
Total KEELER-AUS, RAE ANN:	650.00
Total KISSINGER & FELLMAN P.C.:	1,653.00
Total LAIDLAW, BRAIN:	1,000.00
Total LEE'S AUTO & DIESEL:	593.05
Total LIGHT FUND:	17.93
Total LINCOLN PIPESTONE RURAL WATER:	301.36
Total LOCHER BROTHERS:	6,793.10
Total MADISON BOTTLING CO.:	9,570.65
Total MADISON NATIONAL LIFE:	199.08
Total MAGUIRE IRON:	101,550.00

Total MARCO TECHNOLOGIES LLC:	459.53
Total MARSHALL NORTHWEST PIPE:	71.31
Total MARTIN MARIETTA AGGREGATES:	640.10
Total MARTIN TRUCKING:	639.60
Total MARTIN-McALLISTER:	500.00
Total MENK, JAY:	1.58
Total MEYER'S REPAIR & TOWING INC:	513.85
Total MID-AMERICAN RESEARCH CHEMICAL:	127.94
Total MN MUNICIPAL UTILITIES ASSN:	5,226.35
Total MN STATE FIRE CHIEFS ASSN:	1,200.00
Total MN VALLEY COOPERATIVE:	1,018.17
Total MN VALLEY TESTING LAB INC.:	386.00
Total MN WEST:	250.00
Total MUNICIPAL EMERGENCY SERVICES:	988.04
Total MVTV:	363.75
Total OAKRIDGE CABINET CO:	50.00
Total OFFICE DEPOT:	301.47
Total OFFICE PEEPS:	15.16
Total O'NEAL, STACY:	57.44
Total PAUSTIS & SONS:	469.00
Total PHILLIPS WINE & SPIRITS CO.:	4,847.51
Total PIONEERLAND LIBRARY SYSTEM:	1,218.68
Total POOLER, RON:	312.75
Total PRENTICE PLACE COMMONS ASSN:	100.51
Total RECREATION SUPPLY COMPANY:	48.79
Total SAWMILL, THE:	570.77
Total SMITH, DENNIS:	199.63
Total SNORTUM'S NURSERIES INC.:	65.00
Total SOUPIR, DESTANY:	40.68
Total SOUTHERN WINE & SPIRITS OF MN:	2,774.39
Total SW-WC SERVICE COOPERATIVES:	41,625.00
Total T & R ELECTRIC:	2,068.03
Total THE HOMESTORE DESIGN CENTER:	5,606.64
Total THRIFTY WHITE PHARMACY:	7.99
Total TIMM, DEREK:	3,577.50
Total TOSTENSON SEPTIC LLC:	525.00
Total ULINE:	574.56
Total UPS:	15.39
Total USA BLUEBOOK:	198.85
Total USC PROPANE:	1,838.26
Total VERIZON WIRELESS:	5,903.71

Total VIKING COCA-COLA BOTTLING CO.:	53.90
Total WESCO RECEIVABLES CORP:	519.41
Total WEST CENTRAL COMMUNICATIONS:	192.00
Total WEST CENTRAL SANITATION:	637.17
Total XCEL ENERGY:	1,346.20
Total XEROX CORPORATION:	59.29
Total YELLOW MEDICINE CO. AUDITOR:	13,323.25
Total ZEP:	145.74
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Grand Totals:	504,165.13
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