

OFFICIAL CITY COUNCIL PROCEEDINGS
REGULAR SESSION
JUNE 4, 2018

A regular session of the Granite Falls City Council was called to order by Mayor David Smiglewski at 7:00 p.m., Monday, June 4th, in the Council Chambers of City Hall. Council Members present: DuWayne Galow, Steve Nordaune, Joe Fagnano and Scott Peterson. Council Members absent: Sarina Otaibi and. Staff present: City Manager Crystal Johnson and Finance Director Neal Carstensen. Also in attendance were Police Chief Struffert, Head Librarian Larissa Schwenk, City Attorney Jeremy Blackwelder and Advocate Tribune News Editor Kyle Klausing.

MINUTES: M/S GALOW/NORDAUNE TO APPROVE THE MINUTES OF THE MAY 21ST REGULAR MEETING. Motion carried unanimously by those present.

BILLS: M/S NORDAUNE/PETERSON TO APPROVE BILLS PRESENTED FOR PAYMENT. Motion carried unanimously by those present.

LIBRARY: The Library Board report was acknowledged with Head Librarian Larissa Schwenk in attendance to review with council the quotes received for landscaping at the Library. The following quotes were received

Landscaping

Snortum	\$1,745.00
Granite Landscaping	2,560.00

Concrete

Soine Construction	\$1,870.00
Granite Landscapes	\$3,475.00

Following discussion Nordaune introduced a resolution and moved its adoption accepting the quote for landscaping from Snortum in the amount of \$1,745 and the quote for concrete from Soine Construction in the amount \$1,870.

RESOLUTION NO. 18-72

RESOLUTION ACCEPTING QUOTES FOR LANDSCAPING AT LIBRARY

WHEREAS, the following quotes were received for concrete work and landscaping at the Library:

Landscaping

Snortum	\$1,745.00
Granite Landscaping	2,560.00

Concrete

Soine Construction	\$1,870.00
Granite Landscapes	\$3,475.00

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, accepting the quote received from Snortum for the landscaping in the amount of \$1,745 and Soine Construction for the concrete work in the amount of \$1,870.

Adopted by the City Council this 4th day of June, 2018.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Peterson, the resolution was adopted unanimously by those present.

REPORTS: The following reports were acknowledged at this time: Fire Department, Kilowatt Community Center Board, Planning Commission, Public Works and Utilities Commission.

SPILL PREVENTION PLAN: Upon inspection it was determined that the city needs to update its Spill Prevention Plan. The following quotes have been received to update the plan:

HDR	\$7,400
SEH	\$6,826

Following discussion, Nordaune introduced a resolution and moved its adoption accepting the quote received from SEH in the amount of \$6,826 to complete a Spill Prevention, Control and Countermeasure Plan for the city with financing to be split between the Public Works Department, Electrical Department and Airport.

RESOLUTION NO. 18-73

RESOLUTION ACCEPTING PROPOSAL TO COMPLETE
A SPILL PREVENTION PLAN

WHEREAS, the Minnesota Pollution Control Agency requires the city to have an up-to-date Spill Prevention, Control and Countermeasure Plan in place; and

WHEREAS, the city's plan is now out of date and a new plan must be completed; and

WHEREAS, the following proposals have been received to complete this study for the city:

HDR	\$7,400
SEH	\$6,826

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, accepting the proposal received from SEH in the amount of \$6,826 to complete the Spill Prevention, Control and Countermeasure Plan; financing to be split between the Public Works Department, Electrical Department and Airport.

David Smiglewski
Mayor

ATTEST:
Joan M. Taylor
City Clerk

With second by Peterson, the resolution was adopted unanimously by those present.

PUBLIC HEARING: A duly advertised hearing concerning the usage of body cameras by the Police Department was called to order at 7:15 p.m. Following discussion with Police Chief Struffert the hearing was closed at 7:24 p.m.

Following the public hearing Nordaune introduced the following resolution and moved its adoption adopting the Police Department's Body-Worn and In-Car Camera Policies.

RESOLUTION NO. 18-74

ADOPTING POLICE DEPARTMENT POLICIES

WHEREAS, following a public hearing Police Chief Struffert is requesting council adopt the Police Department’s Use of Body-Worn Camera Policy and In-Car Camera Policy.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, adopting the Police Department Body-Worn and in-Car Camera Policies as presented.

Adopted by the City Council this 4th day of June, 2018.

David Smiglewski
Mayor

ATTEST:
Joan M. Taylor
City Clerk

With second by Galow, the resolution was adopted unanimously by those present.

CLOSED SESSION: At this time the meeting was closed to discuss pending litigation.

REOPEN: The meeting was reopened at 7:47 p.m.

ORDINANCE: Attorney Blackwelder discussed with council a proposed ordinance amending City Code Chapter 150.09. Following discussion M/S GALOW/NORDAUNE TO HAVE THE FIRST READING OF AN ORDINANCE OF THE CITY OF GRANITE FALLS, MINNESOTA, AMENDING CITY CODE CHAPTER 150.09 ENTITLED “COMPLETION OF WORK” BY ADDING SUBD. (C) “PROCEDURE FOR UNDERTAKING AN ACTION UNDER 150.09”. Motion carried unanimously by those present.

BRIDGE LIGHTING: The following quotes were received for the lighting of the Pedestrian Bridge and dam:

Lights	JTH Lighting Alliance	\$39,539
Electrical Work	Troy’s Electric	\$ 3,120 + additional expenses as may be deemed necessary

Following discussion, Nordaune introduced a resolution and moved its adoption accepting the quote received from JTH Lighting Alliance in the amount of \$39,539

and the quote from Troy's Electric in an amount not-to-exceed \$5,000.

RESOLUTION NO. 18-75

RESOLUTION ACCEPTING QUOTES FOR BRIDGE/DAM LIGHTING

WHEREAS, the following quotes have been received for lighting of the pedestrian bridge and dam:

Lights	JTH Lighting Alliance	\$39,539
Electrical Work	Troy's Electric	\$ 3,120 + additional expenses as may be deemed necessary

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, accepting the quote received from JTH Lighting Alliance in the amount of \$39,539 and the quote from Troy's Electric in an amount not to exceed \$5,000.

Adopted by the City Council this 4th day of June, 2017.

David Smiglewski
Mayor

ATTEST:
Joan M. Taylor
City Clerk

With second by Peterson, the resolution was adopted unanimously by those present.

ROOF REPAIR: Following discussion Galow introduced a resolution and moved its adoption calling for bids for replacement of the roof on the Public Works end and Electrical Department end of their building.

RESOLUTION NO. 18-76

RESOLUTION CALLING FOR BIDS FOR REPLACEMENT OF THE ROOF OF PUBLIC WORK/ELECTRICAL DEPARTMENT

WHEREAS, the roof over the Public Works Department and the Electrical Department is in need of replacement.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, calling for bids for the replacement of the roof over the Public Works Department and the Electrical Department.

Adopted by the City Council this 4th day of June, 2018.

David Smiglewski
Mayor

ATTEST:
Joan M. Taylor
City Clerk

With second by Nordaune, the resolution was adopted unanimously by those present.

ASSESSMENT SERVICES: Nordaune introduced the following resolution and moved its adoption accepting the proposal from Rural Appraisal Services to complete the 2019 city assessments in the amount of \$30,000.

RESOLUTION NO. 18-77

RESOLUTION ACCEPTING PROPOSAL FROM
RURAL APPRAISAL SERVICES FOR 2019 ASSESSMENT SERVICES

WHEREAS, a proposal has been submitted Rural Appraisal Services, Steven and David Hammerschmidt, to provide assessment services for calendar year 2019 in the amount of \$30,000; and

WHEREAS, the proposal is calculated by the assessment rate of \$18.75 per parcel for 1,600 parcels.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, accepting the proposal of Rural Appraisal Services to provide assessment services for calendar year 2018 in the amount of \$30,000.

Adopted by the City Council this 4th day of June, 2018.

David Smiglewski
Mayor

ATTEST:
Joan M. Taylor
City Clerk

With second by Fagnano, the resolution was adopted unanimously by those present.

ASSOCIATION OF SMALL CITIES: Council discussed the possibility of becoming a member of the Association of Small Cities. It was decided to get more information regarding the association prior to joining.

VOLSTEAD HOUSE: Staff advised council that they are still researching what paint to use on the Volstead porch.

MEMORIAL PARK: The bidders on Phase 1 Improvements to Memorial Park asked for an additional week to submit their bids. Therefore the bid date has been moved to June 8th at 2:00 p.m. Bids will be considered by council at its June 18th meeting. There will also be updates regarding Phase 2 and Phase 3 at that time.

ADJOURN: M/S/P NORDAUNE/PETERSON TO ADJOURN at 8:06 p.m.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

BILLS PAID:

Total 2XL CORPORATION:	246.44
Total AAKRE, KEITH:	34.11
Total ABDO EICK & MEYERS:	18,000.00
Total AMERICAN WELDING & GAS INC:	77.13
Total ANDERSON, CATHY:	1,061.42
Total ARNESON DISTRIBUTING INC.:	72.50
Total ARTIC GLACIER INC:	381.63
Total ARTISAN BEER COMPANY:	29.60
Total AXON ENTERPRISE INC:	208.00
Total BALFANY CONSTRUCTION:	7,000.00
Total BARR ENGINEERING CO.:	1,906.71
Total BEVERAGE WHOLESALERS:	185.30
Total BORDER STATES ELECTRIC SUPPLY:	141.26
Total BREAKTHRU BEVERAGE:	4,401.24
Total CENTURLINK:	147.15
Total CINTAS:	183.09
Total CITIZENS ALLIANCE BANK:	30.00
Total CNH CAPITAL:	22.00
Total COCARD:	101.02
Total COLLECTION BUREAU:	50.00
Total CONVENTION & VISITORS BUREAU:	1,403.37
Total CORE & MAIN:	213.92

Total DAMON FARBER LANDSCAPE ARCHITECTS:	17,936.13
Total DAN'S SHOP INC:	2.77
Total DISPLAY SALES CO:	253.50
Total DVS:	21.75
Total EMERGENCY AUTOMOTIVE TECH INC:	328.53
Total EXIT REALTY GREAT PLAINS:	36.12
Total FERGUSON WATERWORKS SUPPLY:	165.05
Total FJERMESTAD, CINDY:	472.60
Total FORD OF HIBBING:	29,705.45
Total GOPHER STATE ONE-CALL:	39.00
Total GRAINGER INC, WW:	188.84
Total GRANITE FALLS AUTO PARTS:	1,408.38
Total GRANITE FALLS, CITY OF:	98.95
Total GRANITE TRUE VALUE:	992.21
Total HAWKINS INC:	602.40
Total HEARTLAND PAYMENT SYSTEMS:	89.78
Total HEMINGSON, BONNIE:	350.00
Total HENNING, DOUG & KAREN:	604.92
Total HILLYARD-HUTCHINSON:	44.28
Total HOERNEMANN, PAUL:	255.00
Total ILDO, JAMES:	32.15
Total IMS PLUMBING LLC:	317.99
Total IRBY:	614.58
Total JACOBSEN, AMY:	128.43
Total JOHNSON BROS WHOLESALE LIQUOR:	6,262.92
Total JOHNSON, CRYSTAL:	314.67
Total KEELER-AUS, RAE ANN:	800.00
Total KEEPRS:	114.72
Total LIGHT FUND:	35,949.70
Total LOCHER BROTHERS:	6,692.88
Total LUFT, RYAN:	200.00
Total MADISON BOTTLING CO.:	15,589.70
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Total MARCO TECHNOLOGIES LLC:	152.59
Total MED COMPASS:	495.00
Total MID-AMERICAN RESEARCH CHEMICAL:	420.61
Total MINNESOTA VALLEY TECH. INC:	66.78
Total MN DEPT OF HEALTH ENV HEALTH DIVISION:	40.00
Total MN DEPT OF HEALTH-WATER PROTECTION:	1,930.00
Total MN DEPT OF REVENUE:	21,938.00
Total MN DPT OF LABOR & INDUS-LICENSING/BOILER:	50.00
Total MN NCPERS-496000:	48.00
Total MN VALLEY TESTING LAB INC.:	434.50
Total MN WEST COLLEGE:	229.00
Total MONEY MOVERS:	33.75
Total MVTV:	338.75
Total OFFICE DEPOT:	151.17
Total OLSON SANITATION INC:	43.90
Total PETERSON, BRENDA:	780.00
Total PHILLIPS WINE & SPIRITS CO.:	4,080.18
Total POSTMASTER:	800.00
Total PRAXAIR INC:	2,343.00
Total PROJECT TURNABOUT:	250.00
Total RODEBERG & BERRYMAN INC.:	12,104.00
Total RUPP, DAVID:	56.17
Total SHRED-IT USA:	61.81
Total SINA, ALEXANDER:	200.00
Total SMIGLEWSKI, DAVID:	141.70
Total SMITH, HUGH:	833.18
Total SOUTHERN WINE & SPIRITS OF MN:	1,815.73

Total STANTEC CONSULTING SERVICES:	169.00
Total SYRING, MELISSA:	800.00
Total TALKING WATERS BREWING CO. LLC:	165.00
Total TAYLOR, JOAN:	17.33
Total TROY'S ELECTRIC COMPANY:	165.00
Total ULINE:	330.58
Total UNIVAR USA INC:	4,463.70
Total UPS:	48.66
Total US BANK:	1,373.57
Total USA BLUEBOOK:	656.10
Total VFW FLAG FUND:	35.00
Total VIKING COCA-COLA BOTTLING CO.:	135.75
Total VISA:	1,350.27
Total WEST CENTRAL COMMUNICATIONS:	884.25
Total WINE MERCHANTS:	125.00
Total WOODS, KEITH:	250.00
Total XPRESS BILL PAY:	173.60
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Grand Totals:	217,489.92
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