

# APPLICATION FOR DEMOLITION PERMIT

## City of Granite Falls

Return all forms to: Granite Falls City Hall  
Building Department  
641 Prentice Street  
Granite Falls, MN 56241  
Office Use Only

Building Permit No. \_\_\_\_\_  
Date Received: \_\_\_\_\_  
Forwarded to Utilities \_\_\_\_\_  
Demolition Permit Fee  
Demo Permit \_\_\_\_\_  
Excavation Fee \_\_\_\_\_  
Surcharge Fee \_\_\_\_\_  
Total Permit Fees \_\_\_\_\_

Applicant must fill out all information on this form that is applicable to the project, - Please type or print

### SECTION 1- DIRECTORY INFORMATION

Project Street Address: \_\_\_\_\_ Zoning District: \_\_\_\_\_  
City PID No. \_\_\_\_\_ Lot No. \_\_\_\_\_ Block No. \_\_\_\_\_  
Addition \_\_\_\_\_  
Owners Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_  
Contractor: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_  
Excavation Contractor: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_

### SECTION 2- DESCRIPTION OF DEMOLITION

**Property owner needs to verify that insurance has adjusted property!**

Approx. Start Date of Demolition: \_\_\_\_\_ Approx. Completion Date of Demolition: \_\_\_\_\_  
Deposit Fee \_\_\_\_\_ (Deposit will be returned after completion of project and final inspection by the City Inspector)

### SECTION 3- NOTIFICATION OF GOPHER STATE FOR EXCAVATION

Minnesota Statute Chapter 216D requires that the EXCAVATOR must call GOPHER STATE ONE-CALL, INC. at 800-252-1166 at least 48 hours before beginning any excavation. It is important to avoid striking any underground utility, telephone, cable television or water and sewer lines. Hand digging is required when excavating within two feet of the markings.

**IMPORTANT: BY SIGNING THIS DOCUMENT I AM INDICATING THAT I HAVE RECEIVED THIS NOTICE AND AGREE TO ACCEPT RESPONSIBILITY FOR EITHER CALLING GOPHER STATE ONE-CALL OR NOTIFYING MY EXCAVATOR TO CALL 48 HOURS PRIOR TO EXCAVATING.**

### SECTION 4 APPLICANT/OWNER SIGNATURE

I hereby certify that I have completed, read and examined this application and know the same to be true and correct, I accept responsibility for compliance with all applicable laws, notifications, and city provisions, including those noted on the attached MPCA handout dated October 4, 1996. The granting of this permit does not presume to give authority to violate or cancel the provision of any other state or local law regulating construction or the performance of construction.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

Applicant's Name - Printed \_\_\_\_\_

### SECTION 5 - APPROVAL BY CITY BUILDING OFFICIAL

Authorized Approval Signature \_\_\_\_\_ Date \_\_\_\_\_

# Demolition Permit Procedures

Demolition Permit application must be completed, signed and the fees paid, prior to any demolition work proceeding.

## REQUIRED INSPECTIONS

### 1. Pre-Demolition Inspection

- A. Before demolition starts, an inspection of the structure must be scheduled and conducted by the City Building Official or other approved Inspector.
- B. This inspection is to verify that all hazardous materials and other environmental materials have been removed from the structure as per MPCA guidelines.
- C. Verification that Gopher State One-Call was contacted and that all the utility services have been located and marked.

### 2. Inspection Prior to Backfilling

After the entire structure has been removed, it must be inspected by the City Building Official prior to backfilling. This is to verify that all building materials (basement foundations including all footings) and debris have been completely removed from the excavation; must also verify that all the appropriate utilities have been disconnected and capped.

### 3. Final Inspection

After the site has been backfilled and the site is finish graded all work IS complete and all material is removed from the site.

## Utility Company Contacts and Telephone Numbers

Sewer & Water	City of Granite Falls	(320) 564-3011
Electric	City of Granite Falls	(320) 564-3011
Natural Gas	Great Plains Natural Gas	(888) 577-5529
Telephone	CenturyTel	(507) 425-2952
Cable TV	Mediacom	(507) 637-5479

City of Granite Falls Ordinances requires that all structures demolished must have all of the structure removed. This includes all footings and foundations, concrete slabs, underground tanks and septic tanks. Private wells must be abandoned and capped by a certified well driller and the paper work copied to the City Building Official. Sewer and water lines must be properly capped and marked at the property line or as directed by the City of Granite Falls Public Works Director. All other utilities must be abandoned as per the above listed utility contacts.

Handouts supplied by the Minnesota Pollution Control Agency (MPCA) which contain guidelines when planning any demolition project. These handouts can be obtained by contacting Darin Haslip at (507) 351-4599 or MPCA at (800) 657-3864.